



**The Corporation of the City of Port Colborne  
AND  
The Corporation of the Township of Wainfleet Minutes**

**Date:** Tuesday, October 16, 2023  
**Time:** 6:30 pm  
**Meetings:** Joint Special Council Meeting with Closed Session  
**Location:** Roselawn Centre  
296 Fielden Avenue, Port Colborne

**Members Present:** M. Aquilina, Councillor  
M. Bagu, Councillor  
E. Beauregard, Councillor  
R. Bodner, Councillor  
G. Bruno, Councillor  
D. Elliott, Councillor  
T. Hoyle, Councillor  
W. Steele, Mayor (presiding officer)

**Members Absent:** F. Danch, Councillor

**Staff Present:** S. Tufail, Acting City Clerk  
S. Luey, Chief Administrative Officer  
D. Vasu, Acting Deputy Clerk (minutes)

**Others:** M. Howes, Facilitator- 2WA Consulting  
A. Bermingham, Facilitator- 2WA Consulting

**1. Call to**

Mayor Steele called the meeting to order at approximately 6:32 p.m.

**2. National Anthem**

**3. Land Acknowledgment**

**4. Disclosures of Interest and the General Nature Thereof**  
None

**5. Motions to Adopt Memorandum of Understanding**

Moved by Councillor Bruno  
Seconded by Councillor Bagu

a) City of Port Colborne Re: Memorandum of Understanding for Shared Services- Mayor Steele

That the Memorandum of Understanding for Shared Services with the Township of Wainfleet be adopted.

Carried

**6. Closed Meeting**

Moved by Councillor Aquilina  
Seconded by Councillor Hoyle

That Council do now proceed into closed session in order to address item 6a.

6a) Pursuant to the *Municipal Act*, Section 239 (3.1) for the purpose of education or training – 1 item (a matter pertaining to Shared Services)

Council received education and training pursuant to the *Municipal Act*, Section 239 (3.1) for the purpose of education or training regarding Shared Services.

Carried

**7. Rise & Report**

Moved by Councillor Beauregard  
Seconded by Councillor Elliott

That Council adjourn from the Closed meeting and reconvene into open session with report at approximately 8:50 p.m.

The Acting City Clerk reported that Council met in closed session to receive training and education.

**8. By-laws**

Moved by Councillor Bruno  
Seconded by Councillor Bagu

That By-law No. 7152/94/23 being a by-law to adopt a Shared Services Agreement with the Township of Wainfleet be enacted, as passed.

Carried

**9. By-law to Confirm the Proceedings of Council**

Moved by Councillor Aquilina  
Seconded by Councillor Bodner

That By-law No. 7153/95/23 being a by-law to adopt, ratify and confirm the actions of the Council at its special joint meeting held on the 16th day of October 2023, be enacted, as passed.

Carried

**10. Adjournment**

Council reconvened into Closed Session at approximately 6:48 p.m.

Council reconvened into Open Session at approximately 8:50 p.m.

Mayor Steele adjourned the meeting at approximately 8:52 p.m.

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William C. Steele, Mayor

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Saima Tufail, Acting City Clerk