



**City of Port Colborne
Library
For the Ten Months Ending October 31,**

	YTD Oct ACTUAL	2023 BUDGET	VARIANCE	VAR %
Revenue				
Donations	\$5,383.61	\$4,600.00	\$783.61	17.04%
Rentals	557.08	300.00	257.08	85.69%
Other Revenue	184.65		184.65	0.00%
Fees	6,385.70	2,900.00	3,485.70	120.20%
Grants - Other	2,352.00		2,352.00	0.00%
Grant - Provincial		38,300.00	-38,300.00	(100.00%)
Sales	2,875.15		2,875.15	0.00%
Total Revenue	17,738.19	46,100.00	-28,361.81	(61.52%)
Expense				
Personnel Expense				
Salaries and Wages - Full Time	336,156.89	442,300.00	-106,143.11	(24.00%)
Salaries and Wages - Part Time	48,427.12	68,400.00	-19,972.88	(29.20%)
Overtime Pay	117.29		117.29	0.00%
Employee Benefits	141,529.41	192,300.00	-50,770.59	(26.40%)
Subtotal Personnel Expense	526,230.71	703,000.00	-176,769.29	(25.14%)
Operating Expense				
Association/Membership Fees	1,300.00	1,500.00	-200.00	(13.33%)
Library Collection	48,289.09	71,300.00	-23,010.91	(32.27%)
Comm and Public Relations		500.00	-500.00	(100.00%)
Computer Software	476.11	1,000.00	-523.89	(52.39%)
Contract Services	2,146.94	3,500.00	-1,353.06	(38.66%)
Equipment - Purchase	4,971.12	6,000.00	-1,028.88	(17.15%)
Hospitality Expense	394.11	500.00	-105.89	(21.18%)
Office Supplies	1,948.37	3,000.00	-1,051.63	(35.05%)
Postage & Courier	295.66	700.00	-404.34	(57.76%)
Program Supplies	3,808.14	3,000.00	808.14	26.94%
Protective & Uniform Clothing		1,200.00	-1,200.00	(100.00%)
Staff Training & Development	6,502.17	7,000.00	-497.83	(7.11%)
SME - Audit and Actuary	7,682.88	12,800.00	-5,117.12	(39.98%)
Telephone/Internet	13,627.11	16,660.00	-3,032.89	(18.20%)
Travel	76.32	2,600.00	-2,523.68	(97.06%)
Subtotal Operating Expense	91,518.02	131,260.00	-39,741.98	(30.28%)
Total Expense	617,748.73	834,260.00	-216,511.27	(25.95%)
Surplus/(Deficit) Before Allocation	-600,010.54	-788,160.00	188,149.46	(23.87%)
Surplus/(Deficit) After Allocation	-600,010.54	-788,160.00	188,149.46	(23.87%)
Transfer to/ (from) Reserves		-39,500.00	39,500.00	(100.00%)
Transfer Between Funds		-748,660.00	748,660.00	(100.00%)
Total Transfer		-788,160.00	788,160.00	(100.00%)
Surplus / (Deficit)	(\$600,010.54)		(\$600,010.54)	0.00%