Clerks, Planning,
and Building Update

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1

Emergency Management

- Training
- Update Policies
- Hazard Identification and Risk Assessment (HIRA)
- Lead emergency exercise
- Provincial reporting

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Emergency Management

- Community Emergency Management Coordinator (CEMC)
- Emergency Operation Centre (EOC)
- Emergency Control Group (ECG)

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Legislative Services

Recently...
- Virtual meetings
- Agenda management software

Upcoming...
- eScribe (Phase 2)
- Business licensing review
- Procedural By-law review
- Delegated Authority By-law
- Election preparation

On the List...
- Council composition review
- Records retention and electronic software
- Citizen committee review
- Freedom of information - routine disclosure and training

4

Building Division

- Building fees review
- Building permit process review and software implementation
- Process review

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Planning Division

- Review Committee of Adjustment
    - Processes, procedures, eScribe
- Heritage property review
- Cannabis policies
- Parkland dedication by-law review
- Affordable housing policy
- Fees review
- Development charges review

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2021-07-22

Customer Service on the Second Floor

We want to be welcoming to development
and accessible for small projects

How will we achieve this?

- Plan for development
- Collect and evaluate statistics
- Review and update processes

7

We can't wait to see you again soon on the second floor ....

Until then we're only a phone call away!

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