

City of Port Colborne
Council Meeting Minutes

Date: Tuesday, October 24, 2023
Time: 6:30 pm
Location: Council Chambers, 3rd Floor, City Hall
66 Charlotte Street, Port Colborne

Members Present: M. Aquilina, Councillor
M. Bagu, Councillor
E. Beauregard, Councillor
R. Bodner, Councillor
G. Bruno, Councillor
F. Danch, Councillor
D. Elliott, Councillor
T. Hoyle, Councillor
W. Steele, Mayor (presiding officer)

Staff Present: S. Tufail, Acting City Clerk
B. Boles, Director of Corporate Services/Treasurer
S. Lawson, Fire Chief
S. Luey, Chief Administrative Officer
S. Shypowskyj, Director of Public Works
D. Vasu, Acting Deputy Clerk (minutes)

1. Call to Order

Mayor Steele called the meeting to order at 6:36 p.m.

2. National Anthem

3. Land Acknowledgment

Councillor Elliott recited the Land Acknowledgement.

4. Proclamations

4.1 Canadian Federation of University Women Request Proclamation for International Day for the Elimination of Violence Against Women, November 25, 2023 and the Lighting of the Cupola at City Hall

Moved by Councillor M. Aquilina

Seconded by Councillor R. Bodner

That November 25, 2023, be proclaimed as "International Day for the Elimination of Violence Against Women"; and

That the Cupola at City Hall be lit up on November 25, 2023, to honour International Day for the Elimination of Violence Against Women.

Carried

5. Adoption of Agenda

Moved by Councillor R. Bodner

Seconded by Councillor T. Hoyle

That the agenda dated October 24, 2023, be confirmed, as amended.

Carried

6. Disclosures of Interest

7. Approval of Minutes

Moved by Councillor F. Danch

Seconded by Councillor D. Elliott

That items 7.1 and 7.4 be approved, as presented.

Carried

7.1 Special Council Meeting (Closed Session) - August 15, 2023

7.2 Regular Meeting of Council - October 10, 2023

7.3 Special Joint Council Meeting with the Township of Wainfleet - October 16, 2023

7.4 Committee of the Whole - Budget - October 18, 2023

8. Recommendations Arising from Boards and Committees

8.1 2024 Operating (Levy) Budget, 2023-161

Moved by Councillor G. Bruno
Seconded by Councillor M. Bagu

That the Corporate Service Department, Financial Services Division,
Report No. 2023-161 Subject: 2024 Operating (Levy) Budget, **BE
RECEIVED**; and

That the working capital reserve be funded, up to the Reserve Fund policy
target, as outlined in Report No. 2023-161; and

That the 2024 Operating (Levy) Budget as outlined in Report 2023-161,
BE APPROVED.

Carried

**a. Memorandum from Director of Corporate Services/Treasurer-
2024 Operating (Levy) Budget**

8.2 2024 Proposed User Fees and Charges, 2023-162

Moved by Councillor G. Bruno
Seconded by Councillor E. Beaugard

That Corporate Services Department Report 2023-162 **BE RECEIVED**;

That the 2024 Proposed User Fees and Charges schedules attached as
Appendices A to S of Corporate Services Report 2023-162 **BE
APPROVED**;

That the draft by-law attached as Appendix T of Corporate Services
Report 2023-162 be approved.

Carried

9. Staff Reports

Moved by Councillor G. Bruno
Seconded by Councillor M. Bagu

That items 9.1 and 9.2 be approved, and the recommendations contained therein
be adopted.

Carried

9.1 2024 Borrowing By-law, 2023-203

That Corporate Services Department Report 2023-203 be received; and

That the draft by-law to authorize the temporary borrowing of \$6,000,000 for 2024 for operating cash flow to meet the City's day-to-day expenditures, pending receipt of tax levies, user fees, and revenues anticipated during the year, be approved.

9.2 2024 Interim Tax Billing, 2023-204

That Corporate Services Department Report 2023-204 be received; and

That the draft by-law attached as Appendix A to Corporate Services Department Report 2023-204 be adopted to authorize the 2024 interim levy of taxes for all property tax classes, from the last revised assessment roll, before the adoption of the estimates for the year and final levy rates are established.

10. Correspondence Items

10.1 Township of The Archipelago - Cigarette Producer Responsibility

Moved by Councillor G. Bruno

Seconded by Councillor M. Bagu

That item 10.1 be received for information.

Carried

11. Presentations

12. Delegations

13. Mayor's Report

A copy of the Mayor's Report is attached.

14. Regional Councillor's Report

15. Staff Remarks

15.1 Boat Ramp Parking Enforcement Update (Lawson)

The Fire Chief provided an update regarding parking enforcement at the boat ramp and provided information regarding number of tickets issued and the inspections conducted to date.

15.2 Update on Various City Projects (Shypowskyj)

The Director of Public Works advised that the H. H. Knoll trail upgrades are done, the Elm Street railway is upgraded, and the upgrades at the Vale Health and Wellness Centre are almost complete.

16. Councillors' Remarks

16.1 Garbage and Recycling Management (Elliott)

Councillor Elliott requested that the Regional Councillor provide Council with an update regarding whether there are any proposed changes to Regional garbage and recycling management services.

16.2 Remembrance Day Ceremony (Bodner)

Councillor Bodner stated that the 2023 Remembrance Day Ceremony will be held at Centennial Park beginning at 10:30 a.m. on Remembrance Day (November 11, 2023).

16.3 Various Remarks (Danch)

Councillor Danch thanked Public Works staff for cleaning up cobwebs and assisting residents with tree removal, then requested that the Niagara Regional Police (NRP) be contacted to help reduce speeding on Clarence Street. The Mayor advised that NRP staff have already been patrolling Clarence Street and will continue their efforts here.

16.4 Update City Logos (Bruno)

In response to Councillor Bruno's request for replacement of the old City logos at the Vale Health and Wellness Centre, the Chief Administrative Officer confirmed that the updated logos have been ordered and will be installed once they are received.

16.5 Killaly Street West Railway Crossing Malfunction (Bagu)

Councillor Bagu stated that he was made to wait at the Killaly Street West railway crossing recently but no train was approaching, then requested that staff investigate why the railway crossing lights were activated despite no train approaching.

16.6 Various Remarks (Beauregard)

Councillor Beauregard stated that he had recently attended the opening of Oh So Glamorous and Al's Country Mutts on behalf of the Mayor, then advised that the Niagara Transit Commission passed their budget, which will be presented to the local area municipalities after the budget receives Regional Council approval.

17. Consideration of Items Requiring Separate Discussion

17.1 Pleasant Beach Road Retaining Wall Update, 2023-217

Moved by Councillor M. Bagu

Seconded by Councillor M. Aquilina

That Public Works Department Report 2023-217 be received and;

That Council direct the Director of Public Works to proceed with replacing the Pleasant Beach Road retaining wall.

Carried

17.2 Heritage Designation Project Update and Motion from Heritage Subcommittee Directing Staff to Research Properties, 2023-212

Moved by Councillor E. Beauregard

Seconded by Councillor M. Bagu

That Development and Legislative Services Department Report 2023-212 be received; and

That the Chief Planner be directed to investigate the heritage significance of the properties that have shown interest in designation.

Amendment:

Moved by Councillor G. Bruno

Seconded by Councillor R. Bodner

That Development and Legislative Services Department Report 2023-212 be received; and

That the Chief Planner be directed to investigate the heritage significance of the properties that have shown interest in designation **as well as properties ranked 10 on the Heritage ranking list.**

That the Chief Planner be directed to send a letter to the owner of each property on the Heritage Registry who have not yet been contacted, being the properties on the Heritage Registry ranked six or less, informing them that their property is listed on the Heritage Registry.

Carried

17.3 Civil Marriage Solemnization Services, 2023-189

Moved by Councillor G. Bruno
Seconded by Councillor F. Danch

That Corporate Services Department Report 2023-189 be received; and

That the City Clerk and Chief Administrative Officer be appointed to provide Civil Marriage Solemnization services starting in January 2024 for an interim period of one (1) year, and that a report reviewing the service be prepared for Council's consideration in 2025; and

That 2024 Fees and Charges By-law include a \$250.00 fee for the provision of a civil marriage ceremony (during office hours at City Hall), \$300.00 fee if held at City Hall outside of regular business hours and \$350.00 if held off-site plus mileage at the City rate.

Amendment:

Moved by Councillor G. Bruno
Seconded by Councillor R. Bodner

That Corporate Services Department Report 2023-189 be received; and

That the City Clerk and Chief Administrative Officer be appointed to provide Civil Marriage Solemnization services starting in January 2024 for an interim period of one (1) year, and that a report reviewing the service be prepared for Council's consideration in 2025; and

That 2024 Fees and Charges By-law include a \$250.00 fee for the provision of a civil marriage ceremony (during office hours at City Hall), \$300.00 fee if held at City Hall outside of regular business hours and **\$365.00** if held off-site.

Carried

18. Motions

19. Notice of Motions

20. Minutes of Boards and Committees

Moved by Councillor M. Aquilina
Seconded by Councillor R. Bodner

That items 20.1 and 20.2 be approved, as presented.

Carried

20.1 Port Colborne Public Library Board Meeting Minutes - September 6, 2023

20.2 Active Transportation Advisory Committee Meeting Minutes- May 30, 2023

21. By-laws

Moved by Councillor F. Danch

Seconded by Councillor T. Hoyle

That items 21.1 and 21.5 be enacted, as amended.

Carried

21.1 2024 User Fees and Charges By-law

21.2 2024 Borrowing By-law

21.3 2024 Interim Tax Levy By-law

21.4 By-law to Authorize Civil Marriage Solemnization Services and to Appoint Marriage Officiants for the Corporation of the City of Port Colborne

21.5 By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne

22. Procedural Motions

23. Information items

24. Adjournment

Mayor Steele adjourned the meeting at approximately 8:15 p.m.

William C. Steele, Mayor

Saima Tufail, Acting City Clerk