

The Corporation of the City of Port Colborne

By-law No. \_\_\_\_\_

Being a By-law to Amend By-law No. 7155/97/23, Being a By-law  
Being a by-law to establish fees and charges for various services

Whereas section 391 (1) of the *Municipal Act* S.O. 2001, c. 25, as amended authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities and for the use of property including property under its control;

And whereas the Council of the Corporation of the City of Port Colborne at its meeting of October 24, 2023, passed by-law to establish fees and charges for various services;

And whereas the Council of the Corporation of the City of Port Colborne considers it desirable to amend the By-law Enforcement Fee (Schedule N) and the Maintenance and Occupancy of Property (Schedule Q) of the Fees and Charges By-law 7155/97/23;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That By-law 7155/97/23 is hereby amended by repealing Schedule “N” in its entirety and substituting the replacement Schedule “N” attached hereto;
2. That By-law 7155/97/23 is hereby amended by repealing Schedule “Q” in its entirety and substituting the replacement Schedule “Q” attached hereto.

Enacted and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
William C. Steele  
Mayor

\_\_\_\_\_  
Saima Tufail  
Acting City Clerk

**APPENDIX N: Schedule N - By-Law Enforcement**

Miscellaneous Fees		
Schedule of Fees	2023 Fee	2024 Proposed Fee
<b>Fence By-Law</b>		
Fence Variance (non-refundable)	\$521.00	\$573.00
Fence By-Law Order to Comply – application fee	\$235.00	\$259.00
<b>Boulevard and of Snow Removal By-Law</b>		
Snow clearing - per meter	\$12.00	\$13.00
Snow and Ice Removal By-Law Order to Comply – application fee	\$227.00	\$250.00
<b>Regulate Noise By-Law</b>		
Noise Variance – Private function taking place on private property	\$173.00	\$190.00
Noise Variance – Private function taking place on City	\$115.00	\$127.00
<b>On Street Parking Permits</b>		
Initial Fee (per vehicle)	\$31.00	\$34.00
Replacement Fee (per vehicle)	\$47.00	\$52.00
Fail to display permit prominently	\$31.00	\$34.00
Park without permit	\$58.00	\$64.00
<b>Encroachment Agreements</b>		
Application	\$397.00	\$437.00
Annual	\$113.00	\$124.00
<b>Discharge of Firearm</b>		
Discharge of Firearm Variance	\$107.00	\$118.00

Maintenance of Property and Land(Lot Maintenance By-law)		
Schedule of Fees	2023 Fee (plus HST as applicable)	2024 Proposed Fee (plus HST as applicable)
Re-inspection fee*	\$110.00	\$200.00
Minimum maintenance fee	\$198.00	\$250.00
Administration fee	Add 15%	Add 15%
Mailing fee	\$31.00	\$34.00
*Re-inspection fee is payable where violation still exists.		

**APPENDIX N: Schedule N - By-Law Enforcement**

<b>Cutting Grasses and Weeds(Lot Maintenance By-law)</b>		
<b>Lot Size</b>	<b>2023 Fee</b>	<b>2024 Proposed Fee</b>
1 to 7,500 square feet	Actual Costs	Actual Costs
7,501 to 15,000 square feet	Actual Costs	Actual Costs
15,001 to 30,000 square feet	Actual Costs	Actual Costs
30,000 square feet to 1 acre	Actual Costs	Actual Costs
> 1 acre to 1.5 acres	Actual Costs	Actual Costs
> 1.5 acres to 2 acres	Actual Costs	Actual Costs
Each additional acre	Actual Costs	Actual Costs

<b>Erection and Maintenance of Signs and Other Advertising Devices (Sign By-law)</b>				
<b>Sign Type</b>	<b>Size</b>	<b>Term</b>	<b>2023 Fee</b>	<b>2024 Proposed Fee</b>
Awning	Each		\$58.00	\$64.00
Banner	Not exceeding 6.7 square meters	Per 15 days	\$17.00	\$19.00
Banner	Exceeding 6.7 square meters	Per 15 days	\$36.00	\$40.00
Billboard	Maximum 50 square meters	Per square meter	\$6.00	\$7.00
Facia	Maximum 15 square meters	Per square meter	\$6.00	\$7.00
Ground	Maximum 10 square meters		\$58.00	\$64.00
Mall		Per square meter	\$6.00	\$7.00
Pole / Pylon	Maximum 20 square meters	Per square meter	\$6.00	\$7.00
Portable	Maximum 9 square meters	Per 15 days	\$17.00	\$19.00
Projecting	Maximum 10 square meters		\$58.00	\$64.00
Roof	Maximum 50 square meters	Per square meter	\$6.00	\$7.00

<b>Sign Variance By-law</b>		
<b>Type</b>	<b>2023 Fee</b>	<b>2024 Proposed Fee</b>
Sign Variance (non-refundable)	\$810.00	\$891.00
Order to Comply – administration fee	\$235.00	\$259.00

**APPENDIX N: Schedule N - By-Law Enforcement**

Pool Variance By-law		
Type	2023 Fee	2024 Proposed Fee
Pool Variance (non-refundable)	\$450.00	\$495.00
Order to Comply – administration fee	\$235.00	\$259.00

Respecting the Keeping of Animals (Exotic Animals By-law)		
Schedule of Fees	2023 Fee	2024 Proposed Fee
For the first animal of each species	\$22.00	\$24.00
For the second and third animal of each species	\$3.00	\$3.00
For each species the aggregate of which exceed three in	\$2.00	\$2.00
Maximum Licensing fee*	\$5,785.00	\$6,364.00
*regardless of the number of animals, animal species or sub-species held in a single location		

Note: Beach and Marina enforcement penalties are noted in their respective appendices

Vacant Building Registry		
Schedule of Annual Registration Fees	2023 Fee (plus HST as applicable)	2024 Proposed Fee (plus HST as applicable)
Residential (excluding R4 Zoned Properties)	New	\$1,250.00
Commercial and R4 Zoned Properties	New	\$2,000.00
Institutional and Industrial	New	\$3,000.00

**APPENDIX Q: Schedule Q - Maintenance and Occupancy of Property (Property Standards By-law)**

Schedule of Fees	Unit	2023 Fee	2024 Proposed Fee
<b>Issuance of Certificate of Compliance</b>			
Certificate of Compliance	Per Certificate	\$115.00	\$127.00
<b>Inspection Fees</b>			
Discharge an Order registered in the Land Registry Office (includes original registration of Order)	Per Order	\$115.00	\$325.00
<b>Appeal Fees</b>			
File a Notice of Appeal (non-refundable)	Per Appeal	\$289.00	\$500.00
<b>Other Fees</b>			
Order to Comply		\$235.00	\$300.00