

City of Port Colborne
Downtown Business Improvement Area

Date: Monday, November 13, 2023
Time: 6:00 pm
Location: BIA Office- Main Training Room, Port Cares Admin Building
92 Charlotte Street, Port Colborne, L3K 3E1

Members Present: H. Hamilton
A. Crognale
R. Poisson
N. Gieger
L. Beverly

Staff Present: D. Elliott, Councillor
O. Loeffen, Business Community and Events Ambassador
D. Vasu, Interim Deputy Clerk

Other(s) Present: Ben and Lisa Terreberry, Portside Petals
Sara Nunziato, Frank and Co.
Sarah Armstrong, West Street Hair Co.
Rick Hall, Poco Beautiful
Gino Stinziani, Poco Beautiful

1. Call to Order

The Co-Chair called the meeting to order at 6:15 p.m.

2. Adoption of Agenda

Adopted by Co-Chair including a few words about the importance and impact of BIA's.

3. Disclosures of Interest

There were no disclosures of interest.

4. Approval of Minutes

No minutes to approve.

5. Staff Updates

6. Confidential Items

Board proceeded into closed session in order to review the 6 board applications at approximately 6:59 p.m.

5 of the 6 applicants who applied for the board, along with Councilor Elliott proceeded to wait in Port Cares lobby for duration of the closed session.

6.1 BIA Board Election, personal matters about an identifiable individual, including municipal or local board employees

Board reviewed applicants and unanimously agreed to approve 4 of the applicants to become new board members. Nominees were chosen based on their contribution to the levy.

The board unanimously appointed the following applicants.

Sarah Armstrong

Jenni Darlow

Ben Terreberry

Sara Nunziato

Moved By Norbert Gieger

Seconded By Larry Beverly

Carried

Motion to move back into Open Session

Moved By Norbert Gieger

Seconded By Rosemari Poisson

Carried

7. New Business

Board Director Rosemari provided the following updates:

- Outstanding bills have been processed, with the change in signing authority and disclosed the current bank balance.
- Radio ads are all caught up.

- Tugboat Santa and Christmas at Mariners Park is scheduled and will be December 2nd
- The Gathering Place will hold 2 - Photos with Santa sessions
- New lights have been purchased by the BIA to be hung at King George Park
- Farmers market update.
- Fa La La Ladies night will be November 16th
- Hanging baskets have been paid for - \$3000
- Inquired about Business lighting contest, discuss what prizes could be.

8. Adjournment

Adjourned at 8pm

Moved By Larry Beverly

Seconded By Rosemari Poisson

Carried