



Committee of Adjustment -Meeting Minutes-

Wednesday, February 14th, 2024

Members Present: Dan O'Hara, Chair
Angie Desmarais, Committee Member
Dave Elliott, Committee Member
Gary Bruno, Committee Member
Eric Beauregard, Committee Member

Staff Present: Chris Roome, Planner
Taya Taraba, Acting Secretary-Treasurer

1. Call Meeting to Order
The Chair called the meeting to order at approximately 6:01 pm.
2. Reading of Meeting Protocol
The Chair read the Meeting Protocol.
3. Disclosures of Interest
Nil.
4. Requests for Deferrals or Withdrawals of Applications
Nil.
5. New Business
 - a. Application: A26-23-PC
Action: Minor Variance
Agent: Craig Esposti
Owner: Diane Leon
Location: 3637 Firelane 12

The Secretary-Treasurer read the correspondence received for the application.

The Chair asked the present Agent if they wanted to add any further information on the application.

Member Beauregard directed a concern encompassing Item Two to the Planner, regarding how the applicant would go about clearing the condition.

The Planner mentioned that the condition can be reworded to the satisfaction of the Committee, but they are unfamiliar with the NPCA's permit process.

The applicant stated that they are able to provide the necessary documentation in order to clear the respective condition.

The Chair inquires about the condition, as the condition does not correlate with the nature of the minor variance due to it pertaining solely to the construction phase.

Member Beauregard explained more about the nature of clearing the condition and that it should not be included, as it does not pertain to the variance at hand.

The Chair asked if any members of the public wished to speak towards the nature of the application, to which, a virtual delegate expressed concerns regarding the access point to his property.

The Chair advised the delegate that this is a civil matter and does not necessarily apply to Committee of Adjustment matters.

Motion: *Gary Bruno*

Seconded: *Dave Elliott*

Carried: 4-1

b. Application:	B01-24-PC
Action:	Consent
Owner:	Pamela Koudijs
Location:	105 Merritt Parkway

The Secretary-Treasurer read the correspondence received for the application.

The Chair asked if the Owner was present to speak to the application, in which they were not in attendance.

The Chair asked the Committee Members if they had any questions; Member Elliott expressed concern regarding Item Three.

The Planner expressed that the Memorandum is required under the Official Plan at the current moment, hence its inclusion.

Motion: *Angie Desmarais*

Seconded: *Dave Elliott*

Carried: 5-0

6. Other Business

The Chair inquired if the OACA Memberships had been renewed, as per the conversation held in the January 17th, 2024 meeting.

7. Approval of Minutes

That the minutes from the January 17th, 2024, Committee of Adjustment meeting be approved.

Motion: *Gary Bruno*

Seconded: *Angie Desmarais*

Carried: 5-0

8. Adjournment

There being no further business, the meeting was adjourned at approximately 6:38 pm.

Dan O'Hara, Chair

Taya Taraba, Acting Secretary-Treasurer