

**City of Port Colborne**  
**Closed Session Meeting of Council Minutes**

**Date:** Saturday, January 27, 2024  
**Time:** 9:00 am  
**Location:** Council Chambers, 3rd Floor, City Hall  
66 Charlotte Street, Port Colborne

**Members Present:** M. Aquilina, Councillor  
M. Bagu, Councillor  
E. Beauregard, Councillor  
R. Bodner, Councillor  
G. Bruno, Councillor  
F. Danch, Councillor  
D. Elliott, Councillor  
T. Hoyle, Councillor  
W. Steele, Mayor (presiding officer)

**Staff Present:** J. Colasurdo, Manager of Infrastructure  
G. Higginbotham, Tourism Coordinator  
G. Long, Manager of Strategic Initiatives  
B. Cotton, Economic Development Officer  
C. Banting, Compliance, Programs and Performance Manager  
B. Boles, Director of Corporate Services/Treasurer  
S. Luey, Chief Administrative Officer  
S. Shypowskyj, Director of Public Works  
S. Tufail, Acting City Clerk

**1. Call to Order**

Mayor Steele called the meeting to order at 9:01 a.m.

**2. Adoption of Agenda**

Moved by Councillor M. Aquilina  
Seconded by Councillor E. Beauregard

That the agenda dated January 27, 2024, be confirmed, as circulated.

Carried

**3. Disclosures of Interest**

**4. By-law**

**4.1 By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Port Colborne at its Special Closed Meeting of January 27, 2024**

Moved by Councillor M. Bagu

Seconded by Councillor G. Bruno

That items 4.1 be enacted and passed.

Carried

**5. Confidential Items**

Moved by Councillor D. Elliott

Seconded by Councillor F. Danch

That Council do now proceed into closed session in order to address items 5.1 to 5.3.

Carried

**5.1 Public Works Department Report 2034-36, education and training sessions including information relating to the role of elected officials, relationship with staff and organizational overview**

**5.2 Chief Administrative Officer report 2024-17, a proposed or pending acquisition or disposition of land by the municipality or local board**

**5.3 Chief Administrative Officer Report 2024-18, a proposed or pending acquisition or disposition of land by the municipality or local board**

**6. Adjournment**

Mayor Steele adjourned the meeting at approximately 1:06 p.m.

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William C. Steele, Mayor

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Saima Tufail, Acting City Clerk