



Subject: Port Colborne Public Library 2020 Annual Report

To: Council

From: Chief Administrative Office

Report Number: 2021-249

Meeting Date: September 27, 2021

Recommendation:

That Chief Administrative Office Report 2021-249, be received for information.

Purpose:

The Director of each department was tasked with providing Council with an annual update. The Director of Library Services, on behalf of the Port Colborne Public Library Board, prepared the Library's 2020 Annual Report. The report provides an overview of library services and the accomplishments achieved by the Board and staff in 2020.

Background:

The Port Colborne Public Library is established under the *Public Libraries Act* to ensure free and equitable access to information and library services. Public libraries support education, literacy, and lifelong learning for Ontario residents. The Port Colborne Public Library's mission is to provide the services necessary to meet the needs of its user communities. The Library's vision is to empower, enrich, and educate.

Discussion:

2020 was a challenging year for library operations. The Port Colborne Public Library took a strategic response to the pandemic and created new and innovative ways to ensure that library services remained as uninterrupted as possible.

Financial Implications:

There are no financial implications.

Public Engagement:

The Port Colborne Public Library Board reviewed the 2020 Annual Report at the September 6, 2021 Board meeting. The report contains statistics on community engagement, an overview of library services, and comments from library users.

Strategic Plan Alignment:

The Port Colborne Public Library Board approved and implemented its four-year Strategic Plan in 2018. Scott Luey, the Library's Chief Executive Officer, facilitated the Board's strategic planning sessions. The engagements and activities described in the 2020 Annual Report support the five goals outlined in the Library's Strategic Plan:

- Attract New Users/Increase Engagement/Outreach
 - Increase Teen Users and Usage
 - Maximize Use of Library Space
 - Continued Exploration of the Cultural Block
 - Increase Staff/Library Internal Capacity
 - Explore New Funding Sources for Library Programs and Infrastructure Improvements
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Conclusion:

The Port Colborne Public Library Board is pleased to present its 2020 Annual Report outlining the Library's response to the pandemic, goals met, and the provision of library services to support Council and the community.

Appendices:

- a. Port Colborne Public Library 2020 Annual Report

Respectfully submitted,

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Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.