

The Corporation of the City of Port Colborne  
By-law No. \_\_\_\_\_

Being a By-law to Amend By-law No. 7155/97/23, Being a By-law  
Being a by-law to establish fees and charges for various services

Whereas section 391 (1) of the *Municipal Act* S.O. 2001, c. 25, as amended authorizes a municipality to impose fees or charges on persons for services or activities, for costs payable for services or activities and for the use of property including property under its control;

And whereas the Council of the Corporation of the City of Port Colborne at its meeting of October 24, 2023, passed by-law to establish fees and charges for various services;

And whereas the Council of the Corporation of the City of Port Colborne considers it desirable to amend the Corporate Services (Schedule K) of the Fees and Charges By-law 7155/97/23;

Now therefore the Council of The Corporation of the City of Port Colborne enacts as follows:

1. That By-law 7155/97/23 is hereby amended by repealing Schedule “K” in its entirety and substituting the replacement Schedule “K” attached hereto and forming part of this by-law.

Enacted and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
William C. Steele  
Mayor

\_\_\_\_\_  
Carol Schofield  
Acting City Clerk

**APPENDIX K: Schedule K - Corporate Services**

| Service  | 2023 Fee<br>(plus HST as<br>applicable) | 2024 Proposed Fee<br>(plus HST as<br>applicable) |
|--|---|--|
| Tax Arrears Certificate (includes water arrears)                                 | \$50.00                                 | \$52.00  |
| Drainage balance certificate (add-on to Tax Arrears Certificate)                 | NEW                                     | \$26.00  |
| Paper Copy - Tax Inquiry / Water Inquiry Returned                                | \$7.00                                  | \$7.00   |
| Cheque Charge  | \$35.00                                 | \$35.00  |
| <b>New Account Fee - Ownership Change</b>  | \$50.00                                 | \$52.00  |
| New Account Fee - New Roll Creation  | \$50.00                                 | \$52.00  |
| <b>New Account Fee - Water</b>   | \$50.00                                 | \$52.00  |
| Transfers to Tax for Over Due Accounts   | \$50.00                                 | \$52.00  |
| <b>POA Add to Tax Administration Fee</b>   | \$50.00                                 | \$52.00  |
| Administration Fee Accounts Sent to Collections                                  | \$50.00                                 | \$52.00  |
| Marriage License   | \$125.00                                | \$130.00   |
| Civil Ceremony held at City Hall*<br>(during regular business hours)             | NEW                                     | \$250.00   |
| <b>Civil Ceremony held at City Hall*<br/>(outside of regular business hours)</b> | NEW                                     | \$300.00   |
| Civil Ceremony held at location other than City Hall*                            | NEW                                     | \$365.00   |
| Commissioner for Taking Affidavits (including HST)**                             | \$15.00                                 | \$20.00  |
| Death Registrations  | \$20.00                                 | \$25.00  |
| Photocopying (per page)  | \$0.25                                  | \$0.25   |

\* \$100.00 non-refundable fee due upon initial consultation with the officiant