



Heritage Advisory Subcommittee -Meeting Minutes- March 18, 2024

Members Present:

Luke Brazeau, Chair
Gary Hoyle, Committee Member
Bonnie Schneider, Committee Member
Cheryl MacMillan, Committee Member
Jeff Piniak, Committee Member

Staff Present:

Denise Landry, Chief Planner
Anna Carlsen, Assistant Archivist
Michelle Vosburgh, Archivist
Chris Viccica, Design Technologist

1. Call Meeting to Order

The Chair called the meeting to order at approximately 6:00 pm.

2. Adoption of Agenda

Motion: Cheryl MacMillan Seconded: Bonnie Schneider

3. Disclosures of Interest

There were no disclosures of interest were declared.

4. New Business

4.1. 5446 Sherkston Road and 825 Pleasant Beach Road Report

The Committee discussed the property to determine if it was eligible for a heritage designation.

The Committee voted to recommend pursuing a heritage designation for 5446

4.4. Tennessee Gates Project Bid and Scope of Work

A description of the bids and specifications for the Tennessee Gates Restoration Project were presented to the committee. It is noted that the Firelane 2 gates are included in this document but are not included within the scope of this project.

The Committee voted to recommend to council to proceed with tendering of Tennessee Gates projects as presented.

Motion: Gary Hoyle

Seconded: Cheryl MacMillan

Carried: 5-0

5. Approval of Minutes

The minutes from the January 22nd, 2024 be amended to add the Heritage Committee's motion to investigate the work being done at 293 King Street.

Motion: Luke Brazeau Seconded: Cheryl MacMillan

Carried: 5-0

The minutes from the January 22nd, 2024 meeting be received as amended.

Motion: Gary Hoyle Seconded: Bonnie Schneider

Carried: 5-0

The minutes from the February 12th, 2024 be received as amended.

Motion: Cheryl MacMillan Seconded: Gary Hoyle

Carried: 5-0

6. Staff Updates

Councillor Beauregard sent an update to the committee to let them know a property standards by-law was passed at council to ensure property owners maintain their properties through municipal enforcement. The Chief Planner will share a copy of the by-law to the committee.

The committee sent a request to staff to investigate the designation of 1533 Firelane 2 and to put it on the agenda in the future following the designation project.

The Chief Planner updated the committee on the status of the heritage designation project. Recommendations from the committee will be brought to council in the coming months within Staff Reports with the committee being notified when each application is brought forward.

The archivist updated the committee that all properties ranked 10 have been completed beside the 2703 Chippawa Road property as it is already designated.

The Chief Planner recommended that the committee speak to Council for next steps following the designation of the homes in which people desire designation being presented to Council.

7. Other Business

The Chair informed the committee that he sent an email to the Planner to update the website regarding committee members.

8. Adjournment

There being no further business, the meeting was adjourned at approximately 7:12 pm.

Motion: Gary Hoyle
Carried: 5-0

Seconded: Luke Brazeau