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City Council  
City of Port Colborne  
66 Charlotte Street  
Port Colborne, ON  
L3K 3C8

Dear Members of the City Council,

**Subject: Inquiry Regarding Additional Accessible Parking Spots on West Street**

On behalf of the Port Colborne Downtown Business Improvement Association (BIA), I am writing to acknowledge receipt of the recent inquiry from Operations Staff about adding two accessible parking spots on West Street, specifically in front of Serenity Salon and Spa located at 264 West Street and Candy Safari located at 238 West Street.

At our June 19<sup>th</sup> meeting the board discussed this recommendation and provided direction to myself as chair to see further information. It is important to the Downtown BIA to make all our shops accessible to anyone who chooses to access them. With more accessibility, the Downtown core would become more inclusive to all. However, we have concerns about the impact of converting standard parking spaces into accessible ones, specifically the requirement of converting two off-street standard spots into one accessible spot. The loss of four regular parking spots on West Street could exacerbate the already limited parking availability.

We request further information from Operations Staff regarding guidelines for on-street and off-street accessible parking spots in a given area, specifically how many spots are required and would be accommodating in the downtown core.

We look forward to collaborating with the City Council and the Operations Department to find a solution that supports accessibility and meets the parking needs of our vibrant downtown core.

Sincerely,

Rosemari Poisson  
Chair  
Port Colborne Downtown Business Improvement Association

Enclosures:

1. Suggested Alternate Parking Locations (Operations Staff)

