



PORT COLBORNE

Committee of Adjustment -Meeting Minutes-

Wednesday, October 9, 2024

Members Present: Dan O'Hara, Chair
Angie Desmarais, Committee Member
Eric Beauregard, Committee Member
Gary Bruno, Committee Member
Dave Elliott, Committee Member

Staff Present: Dave Schulz, Manager of Planning
Diana Vasu, Planner
Taya Taraba, Secretary-Treasurer

1. Call Meeting to Order
The Chair called the meeting to order at approximately 6:02 p.m.
2. Reading of Meeting Protocol
The Chair read the Meeting Protocol.
3. Disclosures of Interest
Member Beauregard declared an indirect pecuniary interest on application(s) A23-24-PC, as his employer is an agent for the owner of the Subject Lands.
4. Requests for Deferrals or Withdrawals of Applications
Nil.
5. Order of Business
 - a. Application: A24-24-PC
Action: Minor Variance
Agent: Julian Allen
Applicant: James and Janet Smythe
Location: 1070 Brookfield Avenue

The Secretary-Treasurer read the correspondence received for the application.

The Chair asked the applicant if they wanted to add any further information on the application. The applicant did not have anything to add.

The Chair asked the Committee if there were any further questions, to which, Member Elliott asked to clarify the nature of the accessory dwelling.

There were no further comments from the Committee or members of the public.

Motion: Eric Beauregard

Seconded: Gary Bruno

Carried: 5-0

b. Application: A23-24-PC
Action: Consent
Agent: Matt Kernahan
Applicant: 260026 Ontario Inc.
Location: VL Northland Avenue

The Chair introduced the application and addressed the continuation from last month.

The Planner addressed the comments from the Chair brought up in the meeting on September 11th, 2024. The Planner recommended to adjourn the application for an additional month to ensure that the nature of the minor variance was made apparent.

The Chair asked the Committee if they wanted to add any further information on the application. There were no further questions or comments.

Motion: Angie Desmarais

Seconded: Gary Bruno

Carried: 3-0

6. Other Business

Member Desmarais discussed the policies regarding the Committee of Adjustment receiving information from the public outside of Committee hearing periods. The Committee agreed upon defining the protocols regarding communication.

Member Bruno had brought up concerns regarding the appellant receiving public correspondence regarding their application through the form of comments.

The Chair inquired to the Secretary-Treasurer whether the applicant receives a copy of any comments provided on their application.

The Secretary-Treasurer provided insight regarding the Planning processes, stating that comments are forwarded to the Committee, addressed in the Planning Reports, and put on the public agenda for those interested to view.

Member Desmarais motioned for Staff to develop a clearer communication policy further.

Motion: Angie Desmarais

Seconded: Eric Beauregard

Carried: 4-0

7. Approval of Minutes

Motion: Gary Bruno

Seconded: Angie Desmarais

Carried: 4-0

8. Adjournment

There being no further business, the meeting was adjourned at approximately 6:28 pm.

Dan O'Hara, Chair

Taya Taraba, Acting Secretary-Treasurer