



PORT COLBORNE

Memorandum

To: City Council
From: David Schulz, Manager of Planning
Date: November 26, 2024
Re: Planning Fees Update – Report 2024-183

This memo has been prepared based on direction from City Council to further investigate the proposed 2025 Planning Fees.

At its October 22, 2024 meeting, Council directed staff to review the fees by comparing the proposed fees against similar-sized municipalities in the Region. Additionally, it was requested that the potential for the inclusion of a “minor” fee be investigated.

Following the review of the fees based on the direction by Council, staff proposes to implement a new fee for minor Official Plan and Zoning By-law Amendments for the proposed 2025 Planning Fees.

This memo proposes to amend the 2025 Proposed User Fees and Charges Report 2024-183 and the accompanying proposed 2025 User Fees and Charges By-law to be considered at the November 26, 2024 Council meeting.

Appendix A – Schedule N: Proposed 2025 Planning and Development Fees