

**Members Present:**

Gary Hoyle, Committee Member (Deputy Chair)  
Bonnie Schneider, Committee Member  
Cheryl MacMillan, Committee Member  
Jeff Piniak, Committee Member

**Staff Present:**

Diana Vasu, Planner  
Michelle Vosburgh, Archivist  
Anna Carlsen, Archives Assistant  
Craig Larmour, Planning Consultant  
Gary Long, Director of Development and Government Relations

**1. Call Meeting to Order**

The Chair called the meeting to order at approximately 3:33 p.m.

**2. Adoption of Agenda**

That the Heritage Advisory Subcommittee agenda dated October 15, 2024, be adopted, as presented.

Mover: Cheryl MacMillan  
Seconder: Bonnie Schneider

Carried

**3. Disclosures of Interest**

Member Schneider declared a conflict of interest on item 6.2.3. (2148 Third Concession Road) as this property was her childhood home.

**4. Approval of Minutes**

**4.1. May 13, 2024, Heritage Subcommittee Meeting Minutes**

That the Heritage Advisory Subcommittee minutes dated May 13, 2024, be adopted, as amended.

Mover: Cheryl MacMillan  
Seconder: Jeff Piniak

Carried

**4.2. August 19, 2024, Heritage Subcommittee Meeting Minutes**

That the Heritage Advisory Subcommittee minutes dated August 19, 2024, be adopted, as presented.

Mover: Cheryl MacMillan  
Seconder: Jeff Piniak

Carried

## **5. Staff Updates**

### **5.1. Project Tennessee Gates Restoration Project Update**

The Planner provided an update from the Public Works team leading the Tennessee Gates restoration project that the work is moving forward as expected.

## **6. Order of Business**

### **6.1. 2024-2026 Heritage Registry Review Project Workplan**

The Planner presented a proposed timeline for designating the properties identified by the Heritage Subcommittee, which would be facilitated by a policy to allow notice of heritage designations to be provided on the City's website.

Member Schneider expressed concern regarding the potential for senior citizens to miss a proposed heritage designation due to challenges with technology, then recommended that Planning staff consider this matter by discussing with the Seniors Advisory Committee.

### **6.2. Requests to Demolish Listed Heritage Properties**

#### **6.2.1. 725 King Street**

That 725 King Street be removed from the Heritage Register.

Mover: Cheryl MacMillan  
Seconder: Jeff Piniak

Carried

#### **6.2.2. 202 Main Street West**

That 202 Main Street West be removed from the Heritage Register.

Mover: Bonnie Schneider  
Seconder: Gary Hoyle

Carried

#### **6.2.2. 2148 Third Concession Road**

That 2148 Third Concession Road remain on the Heritage Register until a Cultural Heritage Evaluation Report (CHER) is presented to the Heritage Subcommittee

Mover: Cheryl MacMillan  
Secunder: Jeff Piniak

Carried

## **7. New Business**

The Archives Assistant stated that she was unable to find the original architect of the Dewitt Carter school but did find some additional architectural information.

## **8. Adjournment**

There being no further business, the meeting adjourned at 4:45 pm.