



**To:** Port Colborne Heritage Subcommittee  
**From:** Diana Vasu, Planner  
**Date:** February 19, 2025  
**Re:** Draft 2025 Tactical Plan

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The following tactical plan has been prepared to guide the Heritage Subcommittee's efforts for the remainder of 2025. Planning staff encourage feedback on this plan to ensure the goals of the Committee are accurately aligned with the efforts of Planning staff.

### Legend

**Goal #:** What is the Committees Goal?

**Objective:** Provide Goal description.

**Activities:** How is the Committee going to accomplish the chosen objective?

**Who is responsible?:** Who will be responsible for the activities?

**Timeline:** When will the activities begin and end?

**Expected Outcome:** What are the Committee's desired results?

**Evaluation:** How is the Committee going to measure the outcomes?

**Budget Impact:** What funds will be required for this activity?

### Goal #1: Alternative Notice Policy

<b>Objective</b>	Pass an Alternative Notice Policy to assist with heritage designations
<b>Activities</b>	The Committee will review the draft policy and provide feedback
<b>Who is Responsible?</b>	Planning staff and Heritage members
<b>Timeline</b>	Draft policy is anticipated to be brought to Council on March 11, 2025; final policy is anticipated to be brought to Council for approval on April 8, 2025
<b>Expected Outcome</b>	Allow more properties to be designated under the <i>Ontario Heritage Act</i> (OHA) in a more cost and time effective manner
<b>Evaluation</b>	Alternative Notice Policy approved by Council
<b>Budget Impact</b>	N/A if policy is approved; TBD if policy is not approved

## Goal #2: Designate Key Heritage Properties

<b>Objective</b>	Designate the 14 properties listed on the Heritage Register, as per the Heritage Committee's direction: 736 Pinecrest Road, 5222 Second Concession Road, 48 and 50 Neff Street, 44 King Street, 599 King Street, 55 Charlotte Street, 123 King Street, 19 Tennessee Ave, 5446 Sherkston Road and 825 Pleasant Beach Road, 214 Steele Street (210 Steele on the Heritage Register), 115 Kent Street, 172 King Street, 143 King Street, and 83 Tennessee Avenue
<b>Activities</b>	Designate each property as provided for under the OHA
<b>Who is Responsible?</b>	Planning staff
<b>Timeline</b>	Must be completed before January 1, 2027
<b>Expected Outcome</b>	14 new properties designated under the OHA
<b>Evaluation</b>	All identified properties get designated before 2027
<b>Budget Impact</b>	TBD based on whether Alternative Notice Policy is approved

## Goal #3: Continue Reviewing Heritage Register

<b>Objective</b>	Continue reviewing properties on the Heritage Register to confirm whether any further properties should be designated
<b>Activities</b>	Committee members will review Heritage Register and recommend revisions to Planning staff
<b>Who is Responsible?</b>	Heritage members and Planning staff
<b>Timeline</b>	Should be completed by Q3 2026 at the latest to allow enough time for designating additional properties, if applicable
<b>Expected Outcome</b>	The conservation of additional properties with cultural heritage value
<b>Evaluation</b>	An updated Heritage Register and potentially more designated properties
<b>Budget Impact</b>	TBD based on whether Alternative Notice Policy is approved and if any additional properties are recommended for designation

### Questions to guide discussion:

- Should additional goals be established for 2025?
- Are the responsibilities for each goal appropriate?
- Are there additional metrics that should be tracked to measure success?
- Should additional key dates be added to the timelines?

Any additional comments will be incorporated into the February 24, 2025, Heritage Subcommittee meeting minutes.