

**City of Port Colborne**  
**Special Meeting of Council Minutes**

**Date:** Tuesday, April 15, 2025  
**Time:** 5:00 pm  
**Location:** Council Chambers, 3rd Floor, City Hall  
66 Charlotte Street, Port Colborne

**Members Present:** M. Aquilina, Councillor  
M. Bagu, Councillor  
E. Beauregard, Councillor  
R. Bodner, Councillor  
G. Bruno, Councillor  
D. Elliott, Councillor  
T. Hoyle, Councillor  
W. Steele, Mayor (presiding officer)

**Member(s) Absent:** F. Danch, Councillor

**Staff Present:** J. Beaupre, Deputy Clerk  
B. Boles, Chief Administrative Officer  
C. Dray, Road and Park Operations Manager  
C. Madden, City Clerk  
S. Shypowskyj, Director of Public Works

**Others Present:** J.P. Maloney, Partner – Sullivan Mahoney LLP  
L. Price, Director – LCA Environmental Consultants

**1. Call to Order**

Mayor Steele called the meeting to order.

**2. Adoption of Agenda**

**C-25- 072**

Moved by Councillor E. Beauregard  
Seconded by Councillor T. Hoyle

That the Special Council agenda dated April 15, 2025, be confirmed, as amended.

Carried

**3. Disclosures of Interest**

There were no disclosures of interest.

**4. Closed Session (5 p.m. - 7 p.m.)**

**C-25- 073**

Moved by Councillor G. Bruno

Seconded by Councillor M. Bagu

That Council do now proceed to meet in Closed Session at 5:03 p.m. under:

- Section 239(2)(f) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- Section 239(2)(j) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
- Section 239(3) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is educational or training sessions, where a meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied: 1. The meeting is held for the purpose of educating or training the members, and 2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Carried

**4.1 Confidential Development and Government Relations Report - 2025-83**

**5. Back to Open Session**

**C-25- 074**

Moved by Councillor G. Bruno  
Seconded by Councillor M. Bagu

That Council does now rise and reconvene from Closed Session at 7:00 p.m.  
without report.

Carried

## **6. Delegations**

### **6.1 Marsha and Mike McCreadie - 574 Wyldewood Road**

Marsha and Mike McCreadie delegated on Report 2025-87.

### **6.2 Anne Yagi - 11 Berkwood Place**

Anne Yagi did not delegate in person but submitted a written delegation.

### **6.3 Rick Froese - 1575 Firelane 2**

Rick Froese delegated on Report 2025-87 on behalf of the Lorraine Bay Association.

### **6.4 Robert Henderson - 1933 Firelane 2**

Robert Henderson submitted a written delegation.

## **7. Staff Reports**

### **7.1 Waterfront Road Allowances - 2025-87**

Moved by Councillor R. Bodner  
Seconded by Councillor M. Aquilina

That Public Works Department Report 2025-87 be received; and

That Council direct the Director of Public Works as follows:

1. That the City retain ownership of the waterfront road allowances outlined in this report.
2. That the existing parking signage related to the pandemic parking prohibition remain and that By-law 89-2000, being a by-law regulating traffic and parking on City roads be amended accordingly.
3. That the City continue to promote tourism to the City's destination locations including Nickel Beach, Centennial Park, and H.H. Knoll Park.

4. That sign boards be installed at the road allowance locations discussed in this report indicating the location, proximity to Nickel Beach and Centennial Park, and rules to respect the environment.
5. That staff collect existing gate keys & return deposits.
6. That gates be installed or upgraded as needed at the 7 road allowances discussed within this report to allow pedestrian access while restricting vehicular access.
7. That By-law 4527/58/04 be amended to restrict vehicular access between the lake and gate on the 7 road allowances discussed within this report.
8. That staff create a process for waterfront access through a Municipal Consent Permit.

And further, that Council approve increasing the Road Allowances capital budget to \$150,000 by pre-encumbering the 2026 capital and related budget by \$50,000.

#### **C-25- 075**

Moved by Councillor R. Bodner  
Seconded by Councillor M. Aquilina

That the resolution be divided into two parts as follows:

Part 1: 1-3; and

Part 2: 4-8 and the last recital.

Carried

#### **C-25- 076**

Moved by Councillor R. Bodner  
Seconded by Councillor M. Aquilina

That Public Works Department Report 2025-87 be received; and

That Council direct the Director of Public Works as follows:

1. That the City retain ownership of the waterfront road allowances outlined in this report.

2. That the existing parking signage related to the pandemic parking prohibition remain and that By-law 89-2000, being a by-law regulating traffic and parking on City roads be amended accordingly.
3. That the City continue to promote tourism to the City's destination locations including Nickel Beach, Centennial Park, and H.H. Knoll Park.

Carried

**C-25- 077**

Moved by Councillor R. Bodner

Seconded by Councillor M. Aquilina

That Council direct the Director of Public Works as follows:

4. That sign boards be installed at the road allowance locations discussed in this report indicating the location, proximity to Nickel Beach and Centennial Park, and rules to respect the environment.
5. That staff collect existing gate keys & return deposits.
6. That gates be installed or upgraded as needed at the 7 road allowances discussed within this report to allow pedestrian access while restricting vehicular access.
7. That By-law 4527/58/04 be amended to restrict vehicular access between the lake and gate on the 7 road allowances discussed within this report.
8. That staff create a process for waterfront access through a Municipal Consent Permit.

And further, that Council approve increasing the Road Allowances capital budget to \$150,000 by pre-encumbering the 2026 capital and related budget by \$50,000.

Lost

**C-25- 078**

Moved by Councillor R. Bodner

Seconded by Councillor M. Aquilina

That Council direct the Director of Public Works as follows:

4. That staff install gates at the following road allowances:
  - Weaver Road
  - Pinecrest Road
  - Cedar Bay Road
5. That staff keep the gates at Weaver Road and Cedar Bay Road road allowances open during the day.
6. That staff upgrade existing gates to be functional as needed.
7. That staff transition all road ends to new locks and grant permission to access the road allowance gates to waterfront property owners and properties with valid legal access to the waterfront between Reuter Road and Holloway Bay Road, allowing each property access to the closest two gates to their property.
8. That staff implement a new process which includes:
  - a. An indemnification and waiver form.
  - b. Acknowledgement of Bylaw 4527/58/04 being a bylaw to Regulate Access over Road Allowances Leading to the Waters of Lake Erie.
  - c. An education article on Fowler's Toad and it's habitat.
  - d. Acknowledgement of rules to abide by when utilizing the road allowances.
9. Install signage indicating that only permitted vehicles are allowed to access the road end.

Carried

## **8. Procedural Motions**

There were no procedural motions.

## **9. By-laws**

### **9.1 By-law No. 7341/32/25 - By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne**

**C-25- 079**

Moved by Councillor D. Elliott  
Seconded by Councillor T. Hoyle

That By-law No. 7341/32/25 be passed and enacted, as presented.

Carried

**10. Adjournment**

Mayor Steele adjourned the meeting at 8:08 p.m.

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William C. Steele, Mayor

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Charlotte Madden, City Clerk