



**Subject: Museum Annual Report**

**To: Council**

**From: Museum and Culture Department**

Report Number: 2025-109

Meeting Date: May 13, 2025

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### **Recommendation:**

That Museum and Culture Department Report 2025-109 be received.

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### **Purpose:**

The 2024 Annual Report can be found on the City's website here: [2024 Museum Annual Report](#). Curator to present the [2024 Annual Report](#) for the Department of Museum and Culture, as well as offer comments on Port Colborne Historical and Marine Museum's 50<sup>th</sup> Anniversary.

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### **Background**

The Port Colborne Historical and Marine Museum was established by a Council By-law in 1974. Port Colborne City Council appoints a Board of Directors to act on behalf of Council to provide oversight to Museum staff who are supervised by the Museum Director/Curator. In 2024 the terms of reference for the Board of Directors were revised to broaden the scope and is now the Museum, Heritage and Culture Board.

Department of Museum and Culture activities are governed by the policies and procedures in accordance with the Ontario Ministry of Tourism, Culture and Gaming standards for Community Museums in Ontario including the following 10 standards:

- Governance Standard
- Finance Standard
- Collections Standard
- Exhibition Standard
- Interpretation and Education Standard
- Research Standard

- Conservation Standard
- Physical Plant Standard
- Community Standard
- Human Resources Standard

The province has a fundamental commitment to the preservation, presentation and sustainability of the material culture of Ontario, through the community museums of the province. Museum's that achieve these standards are eligible to receive Community Museum Operating Grant (CMOG) funding annually. The Museum, Heritage and Culture Board and staff consistently uphold these standards and obtain this funding.

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### **Discussion:**

In 2024 Museum, Heritage and Culture Board welcomed 34,667 visitors to museum sites and events and offered a record amount of exhibits and programming. 2025 marks the 50th Anniversary of the Port Colborne Historical and Marine Museum and the Board upholds their mission to serve Port Colborne's residents and visitors by preserving, exhibiting and interpreting the arts, histories, and cultures of our City.

### **Internal Consultations:**

Strategic plans for the Department of Museum and Culture were a collaborative process managed by the CAO, and in partnership with key stakeholders including the Museum Auxiliary and Friends of Roselawn Centre.

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### **Financial Implications:**

There are no financial implications.

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### **Public Engagement:**

No specific public engagement.

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### **Strategic Plan Alignment:**

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Environment and Climate Change
- Welcoming, Livable, Healthy Community

- Economic Prosperity
  - Sustainable and Resilient Infrastructure
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## **Conclusion:**

The Department of Museum and Culture recommends the [2024 Annual Report](#) and 2025 exhibits and events be received, in addition to joining the community in celebrating heritage arts and culture for 50 years at the Port Colborne Historical and Marine Museum.

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## **Appendices:**

- a. Department Booklet
- b. Strategic Plan for the Department of Museum and Culture
- c. Museum Navigator

Respectfully submitted,

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