

City of Port Colborne
Special Meeting of Council Minutes

Date: Tuesday, May 13, 2025
Time: 5:00 pm
Location: Committee Room 3-City Hall
66 Charlotte Street, Port Colborne, Ontario, L3K 3C8

Members Present: M. Aquilina, Councillor
M. Bagu, Councillor
G. Bruno, Councillor
F. Danch, Councillor
D. Elliott, Councillor
T. Hoyle, Councillor

Member(s) Absent: E. Beauregard, Councillor
R. Bodner, Councillor
W. Steele, Mayor (presiding officer)

Staff Present: B. Boles, Chief Administrative Officer
J. Beaupre, Deputy Clerk
A. Beck, Senior Human Resources Generalist
S. Double, Fire Chief
G. Long, Director of Development and Government Relations
C. Madden, City Clerk
S. Shypowskyj, Director of Public Works

1. Call to Order

Mayor Steele and Deputy Mayor Bodner were both absent. Charlotte Madden, City Clerk, called the meeting to order at 5:05 p.m.

C-25- 97

Moved by Councillor M. Bagu
Seconded by Councillor T. Hoyle

That Councillor Elliott be appointed as Deputy Mayor for the Special and Regular Council meetings of May 13, 2025.

Carried

2. Adoption of Agenda

C-25- 098

Moved by Councillor M. Bagu

Seconded by Councillor T. Hoyle

That the Special Council agenda dated May 13, 2025, be confirmed, as circulated.

Carried

3. Disclosures of Interest

There were no disclosures of interest.

4. Closed Session

C-25- 099

Moved by Councillor M. Aquilina

Seconded by Councillor F. Danch

That Council do now proceed to meet in Closed Session at 5:06 p.m. under:

- Section 239(2)(b) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is personal matters about an identifiable individual, including municipal or local board employees.
- Section 239(2)(d) of the *Municipal Act, 2001*, where a closed meeting is held if the subject matter being considered is labour relations or employee negotiations.

Carried

4.1 Staff Reports

a. Confidential Human Resources Report, 2025-106

b. Organizational Design Verbal Update

5. Back to Open Session

C-25- 100

Moved by Councillor T. Hoyle

Seconded by Councillor M. Bagu

That Council does now rise and reconvene from Closed Session at 6:48 p.m.
with report:

4.1 Staff Reports

- a. That confidential Human Resources Department Report 2025-106 be received.

Carried

6. **By-laws**

6.1 **By-law No. 7348/39/25 - By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne at its Special Meeting**

C-25- 101

Moved by Councillor F. Danch
Seconded by Councillor T. Hoyle

That the following by-law, By-law No. 7348/39/25, be passed and enacted,
as presented.

Carried

7. **Adjournment**

Deputy Mayor Elliott adjourned the meeting at 6:49 p.m.

Dave Elliott, Deputy Mayor

Charlotte Madden, City Clerk