



Heritage Subcommittee -Meeting Minutes- Monday, June 16, 2025

Members Present: Luke Brazeau, Chair
Cheryl MacMillan, Committee Member
Bonnie Schneider, Committee Member
Michael (Mike) Hilli, Committee Member

Staff Present: Taya Taraba, Planning Technician
Michelle Vosburgh, Archivist

Members Absent: Gary Hoyle, Committee Member
Jeff Piniak, Committee Member
Eric Beauregard, City Council Liason

1. Call Meeting to Order

The Chair called the meeting to order at 6:00 P.M.

2. Adoption of the Agenda

The Chair inquired to the Members if there were any questions or comments about the agenda tonight and requested that a mover and a seconder adopt the agenda.

Motion: Cheryl MacMillan

Seconded: Bonnie Schneider

Carried: Unanimously

3. Disclosures of Interest

Nil.

4. Approval of Minutes

That the minutes from the May 12th, 2025 meeting be approved.

Motion: Bonnie Schneider

Seconded: Mike Hilli

Carried: 5-0

5. Staff Updates

Humber Stone Childcare Centre

At this point in time, there are no updates from Staff regarding the Humberstone Childcare Centre. Staff have discussed with the Manager of Strategic Projects, who indicated that further information will be provided in late June.

The Chair then asked if the Committee had any questions about this update, to which, there were no further questions.

Heritage Designation Project Status

There are no updates regarding the Heritage Designation Project Status at this time. 2 new applications for designation have been put forward, however, further information will be provided during the July meeting.

6. Order of Business

6.1 Heritage Permit Application — 293 King Street (Shickluna Garage)

The Chair introduced the application to the Subcommittee Members.

The Planning Technician provided some background information regarding Shickluna Garage; the owner, why the permit was submitted, and the purpose of the Heritage permit. The Planning Technician also mentioned to the Committee that a CIP was applied for through the Planning and Economic Development department.

The Chair brought up his concerns regarding the Heritage Permit's report, stating that the recommendation was for the Subcommittee to approve the permit, prior to the meeting taking place.

Member MacMillian inquired about the designation year of Shickluna Garage, wondering why that information was not included in the "background" portion of the permit package. The Archivist responded stating that the report was likely written under the guise that the Subcommittee would approve the permit package.

The Chair mentioned that his concern with the application is that there are more heritage features to Shickluna than what was identified on the application, such as the walls, the façade, and more—not just the tiles and roof, as per the permit. The Archivist brought up that she has photos encompassing what the façade (doors and windows) should look like.

The Chair relayed to the Subcommittee that he was not in a position to approve the permit, to which, the Archivist responded that the permit appears to have been submitted to approve the work that has already been done to the building.

The Planning Technician clarified to the Committee what the City considers a "façade" to be, as well as the nature of the permit application—relayed by the Chief Planner—was to put the correct finish on the building.

The Archivist recommended that the Subcommittee express their concerns regarding the permit as the application stands.

The Port Colborne Heritage Subcommittee has deep concerns about the adequate preservation of the heritage designated features-clay barrel tiles and red metal roof, among other features-on and including the facade of the Shickluna garage. For example, the facade, including the trim, doors, windows, and the designated features that are not listed in the heritage permit application.

At this point in time, the Port Colborne Heritage Subcommittee outright rejects the heritage permit application based on the information provided in the application, as per By-law Number 5971/77/13."

Motion: Luke Brazeau

Seconded: Mike Hilli

Carried: Unanimously

7. Other Business

7.1 Dairy Queen — 73 Main Street East

The Archivist mentioned the public interest regarding designated the Dairy Queen building, located on 73 Main Street East, as a heritage building.

The Heritage Subcommittee concurred that the owner of the Dairy Queen was to be contacted by Planning staff to gauge interest in a potential heritage designation.

The Heritage Chair had expressed his desires to go through the proper procedural channels for contacting the owner, to which, the Archivist had mentioned that any correspondence should go through the [absentee] Planner, as she has a form that the owner can fill out.

That the Planning liaison reach out to the owner of the local Dairy Queen to see if they are interested in a Heritage designation and then report back to the Heritage Subcommittee.

Motion: Cheryl MacMillian

Seconded: Mike Hilli

Carried: Unanimously

8. Adjournment

There being no further business, the meeting was adjourned at approximately 7:03 P.M.