



A meeting of the Board of Management of the Port Colborne Historical and Marine Museum was held November 21, 2021 at 7 p.m. at the L. R. Wilson Heritage Research Archives and Microsoft Teams.

Present via Microsoft Teams: Stephanie Powell Baswick, Michelle Mason, Councillor Eric Beauregard, Terry Huffman, John Maloney, Bonnie Johnston, Claudia Brema, Cheryl MacMillan, Bina Patel, Margaret Tanaszi, Arlene Lessard.

Present at the L.R. Wilson Heritage Archives: Abbey Stansfield, Brian Heaslip, Jeff Piniak

Regrets: Bert Murphy, Pam Koudjis.

Minutes:

Moved by: Cheryl MacMillan

Seconded by: Bonnie Johnston

To: Approve the minutes of the Board of Management from October 19, 2021 as corrected.

Motion carried.

Business Arising:

No report

Correspondence:

Abbey Stansfield reported that no new correspondence had been received.

Council Report:

No report.

Auxiliary Report:

Bonnie Johnston reported that Auxiliary members will be meeting to make biscuit mixture to be sold in Christmas packages. A package of biscuit mix and a teacup will be packaged and sold for \$10.

Bonnie also reported that there is an issue with moisture where the porch meets the side of the house and would like the building and property committee to look at it to see what needs to be done.

Friends of Roselawn Report:

Arlene Lessard reported that the Friends of Roselawn Centre released the newest edition of their newsletter.

There will be a Friends of Roselawn meeting in December.
Arlene also reported that the members are looking forward to the visionary session.



Finance Report:

Terry Huffman reported that the corporate donor drive has brought in \$5,210 in donations. An additional \$4500 has been received by donors for the Archives Advocate.

Directors Report:

Stephanie Powell Baswick reported that the capital and operating budgets for 2022 have been approved by council. Under this budget there is a new admin position that was approved, and staff will be spending a portion of time at Roselawn in 2022.

Curator Report:

Michelle Mason reported that the city plumber came and worked on the pipes at Arabella's, so they no longer must be turned off during the winter.

Michelle also reported that the Legion wreath that the Museum purchased was laid at the cenotaph on Remembrance Day.

The text and the images have been put in place for the Nigh exhibit which is due to open on December 5 for the Grand Old Christmas Festival.

Michelle also reported that the Poppy display was very well received by the public.

Membership Committee Report:

No report.

Building and Property Committee Report:

Brian Heaslip reported that he did a tour of Roselawn and was made aware of the work that must be done there. He returned with a group of volunteers to start the jobs that need to be done. He urges everyone on the board to look so that they are aware of where the building currently is prior to the visionary session. It needs to be cleaned up as much as possible. The first order of business is to remove the ramp that is no longer usable.

Marketing and Site Promotion Report:

No report

Programme Committee Report:

Cheryl MacMillan reported that on December 9, Abbey Stansfield will be giving a lecture on how Settlers of the past used their preserves in the Winter.

This year the Museum is hosting a scaled down Christmas event where we will be offering take home kits and the Nigh Exhibit will launch in the Carriage House.



Fundraising Committee Report

Corporate donor drive is going well and there has been a positive response from the community.

Stephanie Powell Baswick reported that we have received a grant from the Seniors Community Grant program. This position will be responsible for creating a volunteer manual and a community engagement exhibit.

Stephanie also reported that the Museum received notice that there had been a monetary bequest left to the Museum and that it would be released when the estate had been settled.

Policy Report:

Education and Interpretation policy was circulated to the board.

Moved by: Bina Patel

Seconded by: Cheryl MacMillan

To: Approve the revised Port Colborne Historical and Marine Museum Education and Interpretation policy.

After discussion, no vote was called, and the policy was deferred to 2022.

Accession Committee Report:

Terry Huffman reported that they had a meeting now that the moratorium has been lifted. Half the committee was able to meet in person and the other half on MS Teams. The committee will plan to meet again in the new year.

Heritage Committee:

It was reported that the student that had been designated to look at the Port Colborne Heritage buildings list was prioritized on the project specific to their grant, therefore, staff will have to take over the work for this project.

New Business:

Stephanie reported that the Roselawn visioning team has received the surveys that were circulated to the board. She is offering tours of Roselawn and board members can contact her for a time. CAO, Scott Luey, is going to act as facilitator for the visioning session. WEstream will video the event.

Motion to Adjourn: Cheryl MacMillan