



PORT COLBORNE

Subject: Administrative Municipal Penalty System (AMPS) Sharing of Hearing Officer - revised

To: Council

From: Community Safety & Enforcement Department

Report Number: 2022-43

Meeting Date: February 22, 2022

Recommendation:

That Community Safety & Enforcement Department Report 2022-43 be received;

That the Mayor and Clerk be authorized to execute the Administrative Municipal Penalty System Shared Service Agreement for the Appeal Hearing Officer, attached as Appendix A to Community Safety & Enforcement Department Report 2022-43; and

That a by-law to enter into an Administrative Municipal Penalty System Shared Service agreement with the Town of Pelham, The Town of Grimsby, the Town of Lincoln, the City of Niagara Falls, the Town of Niagara-on-the-Lake, the City of St. Catharines, the City of Thorold, the Township of Wainfleet, and the Township of West Lincoln, be brought forward.

Purpose:

To enter into a revised shared services agreement for the services of a Hearing Officer with area municipal partners. The addition of two additional partners, City of Niagara Falls and the Township of West Lincoln.

Background:

Council Report 2022-02 was submitted and approved by Council at its regular Council meeting held on January 25, 2022. The report discussed the Shared Service Agreement with multiple area municipalities.

Discussion:

After the passing of the report, the shared service agreement and by-law, two additional municipalities, the City of Niagara Falls and the Township of West Lincoln, have joined to share the services of the Hearing Officer.

The Shared Service Agreement would be scheduled for three years (2022-2024), with each municipality taking turns to host the Hearings. Each municipality that is party to the agreement will host two or three times within the three-year term.

With the addition of the two municipalities, the City of Port Colborne is scheduled to host one hearing in a three-year period.

Financial Implications:

Financial implications remain the same as previously reported and will be reassessed after the first year to determine if the annual fee will be reduced.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Service and Simplicity - Quality and Innovative Delivery of Customer Services
 - Value: Financial Management to Achieve Financial Sustainability
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Conclusion:

The Department of Community Safety and Enforcement recommends the updated and revised shared service agreement be approved to provide hearings at minimal cost.

Appendices:

- a. Revised Shared Service Agreement 2022-2024
- b. By-law

Respectfully submitted,

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Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.