



The Annual General Meeting of the Board of Management of the Port Colborne Historical and Marine Museum was held January 18, 2022, at 7 p.m. over Microsoft Teams.

Present via Microsoft Teams: Stephanie Powell Baswick, Michelle Mason, Gary Hoyle, Terry Huffman, John Maloney, Bonnie Johnston, Claudia Brema, Cheryl MacMillan, Margaret Tanaszi, Arlene Lessard, Abbey Stansfield, Brian Heaslip, Jeff Piniak

Regrets: Claudia Brema, Councillor Eric Beauregard

In accordance with the Museum Board's Procedural Policy, Terry Huffman led the nominations and elections for the Executive and Committee Chairs. Positions were voted on verbal confirmation. The outcome of the election is as follows:

Executive:

Chair- Brian Heaslip

Vice Chair -Terry Huffman

Finance Chair – Terry Huffman

Secretary – Vacant

Committee Chair:

Membership- Claudia Brema

Building & Property- Brian Heaslip

Accession- Terry Huffman

Program- John Maloney

Fundraising- Claudia Brema

Policy- Cheryl MacMillan

Heritage- Councillor Eric Beauregard

Auxiliary Liaison- Bonnie Johnston

Friends of Roselawn Liaison: Arlene Lessard

Members of Committees:

Membership: Bonnie Johnston, John Maloney

Building & Property- Margaret Tanaszi, Gary Hoyle, Jeff Piniak, Bert Murphy, Terry Huffman, John Maloney

Accession- Claudia Brema, Jeff Piniak, Gary Hoyle, Bert Murphy, Bonnie Johnston, Arlene Lessard

Program- Cheryl MacMillan, Arlene Lessard, Eric Beauregard

Fundraising-

Policy- Margaret Tanaszi

Heritage- Gary Hoyle, John Maloney, Arlene Lessard



The Board welcomed Susan Nicholson, Museum Outreach Co-Ordinator, to introduce the "Through the Windowpane" project.

Minutes:

Moved by: Brian Heaslip

Seconded by: Margaret Tanaszi

To: Approve the minutes of the Board of Management from November 21, 2021 as corrected.

Motion carried.

Business Arising:

No report

Correspondence:

Abbey Stansfield reported that a Christmas card had been received for the board from Member of Parliament, Niagara Centre Vance Badaway.

Abbey also reported that correspondence had been received from Bina Patel handing in her resignation from the board.

Curator's Report:

Michelle Mason reported that the modified Grand Old Christmas went well. 78 Swag kits were sold and 101 Teacup and Biscuit kits. Santa was well received and over the course of the day there were 200 people. The SWANS generously sponsored Christmas materials for \$200.

The door on the garage has been replaced with a metal door for increased security.

Interviews are currently ongoing for the positions of Community Engagement Officer and Assistant Curator. The successful candidates for both positions will be announced at next month's meeting.

Council Report:

No report.

Auxiliary Report:

The Tearoom is currently closed as it is the off season. There is hope that regulations will allow the tearoom to open for the 2022 season.

Michelle Mason reported that the roofer who replaced the roof on the tearoom came and applied some sealant between the porch and the main tearoom to solve the moisture issue. He recommended that where the paint is peeling be repainted to act as added protection.



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Friends of Roselawn Report:

Arlene Lessard reported that the Friends of Roselawn met over skype to discuss 2022 fundraising initiatives. Gail Todd suggested the idea of, "Light up Roselawn" where there are lights at night in the windows and out on the grounds. The committee is also arranging an art auction online for February.

The group discussed a welcome back event when restrictions allow for the reopening. Arlene reported that there is a newsletter going out in February.

There was a report of vandalism at Roselawn, and this brought up the need for more lighting and cameras on the exterior of Roselawn.

Finance Report:

No Report.

Membership Committee Report:

Stephanie reported on behalf of Claudia Brema that the sponsored membership was quite successful. Bonnie Johnston as a representative of the committee requested that the sponsor be contacted and asked if they would be willing to do it again this year.

Building and Property Committee Report:

Brian Heaslip reported that the volunteer work group had successful workdays at Roselawn before Christmas taking down the ramp that didn't meet requirements. Stephanie has sourced some stairs that are designed to look period appropriate.

Brian also reported that there will be lots of potential to do gardens for grounds this spring.

Programme Committee Report:

No report.

Fundraising Committee Report:

No report.

Policy Report:

No report.

Accession Committee Report:

Terry Huffman reported that the committee is waiting until restrictions permit to meet for the next accessions committee meeting.

Heritage Committee:

No report.



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Directors Report:

Stephanie Powell Baswick reported that she has been working on grants for students that are due in January. Excited for the potential summer students.

Preparing for the new strategic planning session that board members will be participating in to plan for our next five-year strategic plan.

New Business:

It was reported that staff will be calling board members to see what committees they would like to be a part of. It was suggested by members that committee chairs that are unable to attend the board meeting send their report ahead of time.

Stephanie Powell Baswick reported that there was a procedural policy attached to the board meeting package and requested that all Board Members review it before the next board meeting for approval to the edits suggested.

Abbey Stansfield spoke on the Goose chase scavenger hunt that will be launching for Heritage Week. The scavenger hunt is a safe way to have some family fun in downtown Humberstone.

The other program being advertised for February is the History Chaser's epistolary program. Members will receive a letter each month describing events that took place in Port Colborne in 1911.

Brian Heaslip reported that he was sent a link to a historical vignette that had been done of Port Colborne. The link is available on YouTube, and he urges the board to watch it.

Motion to Adjourn: Cheryl MacMillan