



Port Colborne Historical & Marine
MUSEUM
...more than a museum!

A meeting of the Board of Management of the Port Colborne Historical and Marine Museum was held November 17, 2020 at 7 p.m. at the L.R. Wilson Heritage Research Archives, 286 King St.

Present on location: Terry Huffman, Jeff Piniak, Bert Murphy, Abbey Stansfield

Present via Microsoft Teams: Stephanie Powell Baswick, Brian Heaslip, Donna Abbott, John Maloney, Marcia Turner, Claudia Brema, Bonnie Johnston, Cheryl MacMillan, Bina Patel.

Regrets: Margaret Tanaszi, Councillor Eric Beauregard, Alexander Fazzari, and Pam Koudjis

Minutes:

Moved by: Brian Heaslip

Seconded by: Marcia Turner

To: Approve the minutes of the Board of Management from October 20, 2020.

Motion carried.

Business Arising:

Terry Huffman reported to the board that further research had been done on the 1927, Pretti sign. He was a Tailor and his business was located on Main Street and West Street at different times. The seller wants \$300 for the sign.

Moved by: Marcia Turner

Seconded by: Claudia Brema

To: Purchase the sign if the owner will accept a lower price.

Motion carried.

Algoma are will deliver the anchor and propeller but anything else like pads on site would be the museum's responsibility cost wise. Algoma has been on the site and taken a look at where the items could go on the property. They are willing to hold the item until the spring, even if the building sells beforehand.

Moved by: Brian Heaslip

Seconded by: Marcia Turner

To: Accept the Algoma offer of the anchor and propeller on behalf of the city of Port Colborne with location to be determined.

Motion carried.

Correspondence:

None.

Curator Report:

Stephanie Powell Baswick reported that the updated operating budget, containing the items that had been moved from the capital budget, had passed

the first round of voting at council



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The sump pump located in the museum basement broke during the recent storm. The library custodian and municipality's plumber came in the night to fix the problem and ensure that there wasn't any lasting damage. The sump pump has been replaced.

The museum staff have been filming videos of the exhibits and the outbuildings to provide a virtual option to those who are not yet comfortable with coming in person. This has been done in partnership with Alex Pederson, Corporate Communications Officer.

The museum has launched Book A Safe Service (B.A.S.S.) program and are welcoming the public to book research, tours and gift shop appointments.

Staff are currently working on the finishing the museum components of the new city website. Archivist, Michelle Vosburgh, has been the lead on the project coordinating the transfer and updating of information from the old website to the new one.

Stephanie also reported that the last newsletter of the year has been distributed to museum members.

Auxiliary Report:

Bonnie Johnston reported that the Auxiliary executive met and decided to donate to the Museum from the reserve funds. The auxiliary executive also discussed the creation of Christmas kits. Museum staff will coordinate the order, sales and pick of the kits and profits will go to the Auxiliary. The kit will include a teacup, saucer, teaspoon and a reprint copy of the 1906 St James recipe book for \$10.

Programme Committee Report:

Cheryl MacMillan reported that the Museum has created a Grand Old Christmas Take Home Kit. The kit includes all the materials to make a natural wreath, a Christmas card printed on the printing press, a candle with globe and a cursive writing education package. The kit costs \$10 and pick up will be Saturday December 6, 2020.

Fundraising Committee Report:

Stephanie Powell Baswick reported that assistant curator, Michelle Mason, is working on a fundraiser with Artist Doug Todd. Mr. Todd has generously agreed to donate one painting a month to the museum to auction off as a fundraiser.

Building and Property Committee Report:

Stephanie Powell Baswick reported that the roof work is waiting on a third quote from someone who does cedar shingles and will advise the board once Mason Thomas has the third quote.



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Finance Report:

It was reported that the museum had received \$13,705 for the Corporate Donor drive to date. \$3,700 from the community, \$5,000 from the Museum Auxiliary and \$5,000 commitment from Lower Lakes Towing.

Membership Committee Report

Stephanie Powell Baswick reported that CAO Scott Luey is the museum's newest Life Patron.

Accession Committee Report:

Terry Huffman reported that he would contact the Registrar in the new year to see if there had been any donations and set a meeting if required then.

Policy Report:

No report.

Marketing and Site Promotion Report:

No report.

Heritage Committee:

No report.

New Business:

Stephanie Powell Baswick reported that the staff is recommending extending the museum season and continuing the Book A Safe Service (BASS) right through the 2021. She advised that to do so would create costs in the form of increased snow renewal costs to provide safe walkways and entry points for guests. The second cost associated would be increased hours for the Education Programmer.

Moved by: Claudia Brema

Seconded by: Cheryl MacMillan

To: Approve extended Museum's opening season and increased costs.

Motion carried.

Motion to Adjourn: Bonnie Johnston