



Subject: Community Living 60th Anniversary Event

To: Council

From: Corporate Services Department

Report Number: 2022-87

Meeting Date: May 10, 2022

Recommendation:

That Corporate Services Department Report 2022-87 be received; and

That Council approves the closure of Market Square for Community Living to host their 60th Anniversary event on Saturday, June 4, 2022, from 10:00 a.m. to 6:00 p.m.; and

That Council approves the waiver of the \$83.20 fee for the use of King George Park and access to hydro on Saturday, June 4, 2022.

Purpose:

The purpose of this report is to present a request from Community Living to host an event on Saturday, June 4, 2022, in Market Square & King George Park to celebrate their 60th anniversary.

Background:

The Community Living 60th Anniversary event will take place on Saturday, June 4, 2022, from 2:00 p.m. to 5:00 p.m. Community Living is requesting closure of the Market Square from 10 a.m. to 6 p.m. to accommodate set-up and tear down. The event will be open to the public, it will involve various activities, dignitaries, and food vendors. A letter from Community Living addressed to Council can be viewed in Appendix "A". Community Living gave a presentation to Council at the April 26th, 2022, Council Meeting.

Discussion:

Recreation staff have discussed the proposed events with Community Living staff and are supportive of the event. As a contingency, Community Living staff have provided the City with COVID-19 protocols which will be implemented if required. The COVID-19 protocols can be viewed in Appendix “B”.

The event organizers are requesting that the fees for King George Park and access to hydro be waived.

The event organizers are required to provide a certificate of liability insurance in the amount of \$2,000,000, naming the City as additional insured, for the duration of the event, and must comply with the City’s Festival & Event Insurance Requirements.

Internal Consultations:

Staff will communicate all relevant information for this event to the Public Works department to ensure road barricades are delivered to the site and hydro is accessible at King George Park. The fees amount to \$83.20.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Attracting Business Investment and Tourists to Port Colborne
 - City-Wide Investments in Infrastructure and Recreational/Cultural Spaces
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Conclusion:

In conclusion, staff are requesting that Council approve the closure of Market Square on Saturday, June 4, 2022, from 10:00 a.m. to 6:00 p.m. to accommodate the event. Staff are also requesting that Council approve the waiver of fees for King George Park and access to hydro.

Appendices:

- a. Letter to Council
- b. COVID-19 Protocols

Respectfully submitted,

Luke Rowe
Event & Volunteer Coordinator
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Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.