



Subject: Port Colborne Historical and Marine Museum 2021 Annual Report, Department Update

To: Council

From: Port Colborne Historical and Marine Museum

Report Number: 2022-114

Meeting Date: May 24, 2022

Recommendation

That Department of Museum and Culture Report 2022-114 be received for information.

Purpose:

The purpose of this report is to present City Council with an annual department update for the Museum and Culture Department and the Port Colborne Historical and Marine Museum's Annual Report.

Background:

The Port Colborne Historical and Marine Museum was established by a Council By-law in 1974. Port Colborne City Council appoints a Board of Directors to act on behalf of Council to provide oversight to Museum staff who are supervised by the Museum Director/Curator.

Museum activities are governed by the policies and procedures in accordance with the Ontario Ministry of Tourism, Culture and Sport's Standards for Community Museums in Ontario including the following 10 standards:

- Governance Standard
- Finance Standard
- Collections Standard
- Exhibition Standard
- Interpretation and Education Standard
- Research Standard
- Conservation Standard
- Physical Plant Standard

- Community Standard
- Human Resources Standard
- Social Media Standard

The province has a fundamental commitment to the preservation, presentation, and sustainability of the material culture of Ontario, through the community museums of the province. Museums that achieve these standards are eligible to receive Community Museum Operating Grant (CMOG) funding annually. The Port Colborne Historical and Marine Board of Management and Staff consistently uphold these standards in an effort and obtain this funding.

Discussion:

Recently, the Chief Administrative Officer led a strategic planning session of the Port Colborne Historical and Marine Museum Board of Management and a review of the five-year plan on May 4, 2022, where the vision, values and mission were evaluated with the expansion of the department and in keeping with the City Strategic Plan's Pillars.

The Historical and Marine Museum Board of Management has adopted the following vision, values and mission:

Vision Statement

The Department's Vision Statement is:

We envision a heritage and cultural presence that serves our community by preserving and sharing the history and marine Heritage of Port Colborne and Humberstone.

Values

The Department's values are:

- Accessibility
- Accountability
- Collaboration
- Communication
- Engagement
- Inclusivity
- Innovation
- Integrity & Respect
- Participation
- Research & Education

Mission Statement

The Department's Mission Statement is:

Our mission is to serve Port Colborne's residents and visitors by preserving, exhibiting, and interpreting the arts, histories, and cultures of Port Colborne and Humberstone.

Internal Consultations:

No other departments were consulted in preparation of this report.

Financial Implications:

There are no financial implications.

Public Engagement:

This Annual Report was approved by the Board of Management of the Port Colborne Historical and Marine Museum on May 17, 2021.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Service and Simplicity - Quality and Innovative Delivery of Customer Services
 - Attracting Business Investment and Tourists to Port Colborne
 - City-Wide Investments in Infrastructure and Recreational/Cultural Spaces
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Conclusion:

The Director of Museum and Culture continues to pursue the fulfillment of the goals and objectives established in the City's Strategic Plan and the Board of Management of the Port Colborne Historical and Marine Museum's Strategic Plan and seeks efficiency and effectiveness in all aspects of the Department of Museum and Culture.

Appendices:

- a. Annual Report
- b. Department of Museum and Culture Update

Respectfully submitted,

Stephanie Powell Baswick
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Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.