



**Subject: Appointments to Boards and Committees**

**To: Council**

**From: Development and Legislative Services Department**

Report Number: 2022-89

Meeting Date: June 14, 2022

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**Recommendation:**

That Development and Legislative Services Department Report 2022-89 be received;

That the applicants listed in the Confidential Memo pertaining to Development and Legislative Report 2022-89 as circulated to Council be appointed to the respective Boards and Committees for a term ending December 31, 2026, or until such time as successors are appointed.

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**Purpose:**

The purpose of this report is to obtain approval regarding appointments to the Joint Accessibility Advisory Committee, Port Colborne Historical Marine and Museum Board, Senior Citizen Advisory Council and Social Determinants of Health Advisory Committee - Everyone Matters.

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**Background:**

In 2006, staggered terms were introduced for many of the City's boards and committees and citizens were appointed for terms of two, three, or four years. Future appointments were to be four-year terms in order to maintain the staggered structure established by the 2006 appointments. Council's current policy regarding the appointments to boards and committees was adopted by Council on November 10, 2008. A copy of the policy is available on the City's website.

New appointments to fill vacancies are for a four-year term.

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**Discussion:**

Recruitment took place from March 24, 2022, to end of day April 8, 2022 for the following citizen boards and committees:

- Joint Accessibility Advisory Committee
- Port Colborne Historical Marine and Museum Board
- Senior Citizens Advisory Council
- Social Determinants of Health Advisory Committee-Everyone Matters

The Clerk and Deputy Clerk reviewed the applications and consulted the respective board/committee staff liaison for input. A list was then prepared to indicate staff's recommended appointees based on work/volunteer experience, education, skills, and specialized knowledge. The list of recommended appointees to the above-mentioned boards and committees has been circulated to Council.

If Council approves the applicants listed in the Confidential Memo as circulated, then this appendix will become public record by being attached to the minutes and the successful appointees will be notified. If Council wishes to discuss the Confidential Memo, then they may pass a motion to go into Closed Session. The list will then be brought forward at the next open Council meeting for approval.

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**Internal Consultations:**

The Clerk's Division obtained input from the various staff liaisons assigned to each respective board and committee regarding the applications received. The staff liaisons contributed to the recommendations made to Council as provided in the Confidential Memo.

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**Financial Implications:**

There are no financial implications associated with this report.

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**Public Engagement:**

Advertisements regarding recruitment were posted on the City's website, social media channels and in the local newspaper. Applications from persons wishing to stand for appointment were accepted from March 24, 2022, until end of day on April 08, 2022.

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**Strategic Plan Alignment:**

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Attracting Business Investment and Tourists to Port Colborne
  - People: Supporting and Investing in Human Capital
  - Governance: Communications, Engagement, and Decision-Making
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**Conclusion:**

Staff have prepared this report to obtain approval regarding appointments to the Joint Accessibility Advisory Committee, Port Colborne Historical Marine and Museum Board, Senior Citizen Advisory Council and Social Determinants of Health Advisory Committee-Everyone Matters. The list of recommended appointees has been circulated to Council in a Confidential Memo.

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Respectfully submitted,

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**Report Approval:**

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.