



A meeting of the Board of Management of the Port Colborne Historical and Marine Museum was held February 16, 2021 at 7 p.m. over Microsoft Teams.

Present via Microsoft Teams: Stephanie Powell Baswick, Abbey Stansfield, Brian Heaslip, Terry Huffman, John Maloney, Marcia Turner, Claudia Brema, Cheryl MacMillan, Margaret Tanaszi, Bonnie Johnston, Bina Patel.

Regrets: Pam Koudjis, Bert Murphy, Councillor Eric Beauregard,

Minutes of the Last Meeting:

Moved by: Cheryl

Seconded by: Brian Heaslip

To: Approve the minutes of the Board of Management from January 19, 2021.

Motion carried.

Business Arising:

No Report

Correspondence:

Stephanie Powell Baswick reported that the Museum has correspondence confirming that grant applications have been received by funders and that we will hear back after a decision has been made.

Stephanie also reported that all the newsletters and literature that the museum receives is available at the archives so if the board wishes to see any of them they are welcome to do so when we can meet again.

Curator Report:

Stephanie Powell Baswick reported that the Museum has launched our new YouTube channel. There will be three videos launched over the course of Heritage Week. The first was "Judging" about Judge Helen Kinnear to celebrate Heritage Day. The second video to be released on February 17 is on F. Woods and Son and the third video to be released Friday the 19 is on the Village by the Canal exhibit. These videos are shorts to give members who haven't been able to get in due to COVID a look at the exhibits.

The Museum and Archives have prepared local content to go on our social media accounts for Black History Month.

The Assistant Curator is currently planning something to mark the opening of the Welland Canal as Top Hat cannot be a live event this year.

The Archives will be hosting the first half of the speaker's series over zoom this year. Education Programmer, Abbey Stansfield will start with the Walk through of the Welland Canal exhibit on March 17. Archivist, Michelle Vosbugh, will be speaking of



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past pandemics like the Spanish Flu on April 8. Tickets and donations for these talks will be available on Eventbrite.

Abbey Stansfield will also be presenting to the Port Colborne Historical Society on Archaeology of the Great Lakes on March 15 at 7:00 PM.

Stephanie also reported that with the Region in the Grey/ Lockdown COVID colour band that while staff is still working the museum is currently not offering the Book A Safe Service (BASS). This service will return when the region is in Red level and below.

**Auxiliary Report:**

Bonnie reported that the Auxiliary is waiting to see when it is safe to meet and be together again.

**Programme Committee Report:**

The programme committee is holding a meeting to discuss the Museum's annual events and how they may be altered to adhere to COVID procedures.

**Fundraising Committee Report:**

No Report.

**Building and Property Committee Report:**

The Committee had met to discuss the various positions around the grounds where the propeller that Algoma is donating could be placed. The committee decided to have scale pictures made up to see what the artifact would look like in place for four locations (See attached photo). Discussion was held by the board as to which site was best.

Moved by: Brian Heaslip

Seconded by: Bonnie Johnston

To: Position the propeller to position A, in the Marine Park on King Street.

Motion carried.

Stephanie has been in contact with the City again about the cedar roof quotes. In the interest of seeing the roofs get done she will ask the City if we can choose between the two quotes we have and get to work.

**Finance Report:**

Stephanie to meet with gentleman in March about repairing the Hochelaga. He would start in the spring working on site. The public would be able to watch process, part of how the museum preserves artifacts.

**Membership Committee Report:**

February is traditionally the launching of the membership and donation campaign. This year the committee thought having a corporate sponsor for all Port Colborne and Wainfleet residents to have a museum membership would be good. Bell



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Marine has agreed to sponsor the amount that the Museum normally budgets for membership fees.

The membership committee was also looking into putting a letter in with the water bills or on the City website to get the news out to residents. There is also potential to be a part of Port Colborne pass which includes other city venues. One consideration is what to give those people who have already paid for a 2021 membership.

Moved by: Claudia Brema

Second by: Cheryl MacMillan

To: Use the Bell Marine Donation towards making every resident of Port Colborne and Wainfleet 2021 Museum Members.

Motion carried

**Accession Committee Report:**

Terry Huffman reported that a committee meeting was held on February 9, 2021 via Microsoft Teams. Various items were considered for the collection from 12 donors. There was 3 larger donations of archival lots that were accepted under the discretion of the staff and registrar as it was difficult to assess the items individually over Microsoft Teams meeting.

Pretti sign not purchased as price was not reduced.

**Policy Report:**

The committee is looking at collections management policy and researching how other museums buy artifacts. They will also be looking into updating the Education policy.

**Marketing and Site Promotion Report:**

No Report.

**Heritage Committee:**

No report.

**New Business:**

The Auxiliary Members have been getting in touch to express their appreciation for the Valentines and Lavender Sachets that the Museum staff delivered.

Roselawn interested in operating as community building offering heritage tours and operating it as a heritage home. Board Chair to reach out to Friends of Roselawn that we want to work with them.

Motion to Adjourn: Marcia Turner





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## Proposed Propeller Positions

