



Port Colborne Historical & Marine
MUSEUM
...more than a museum!

The meeting of the Board of Management of the Port Colborne Historical and Marine Museum was held May 17, 2022, at 7:00 p.m. in the L.R. Wilson Research Archives Hall.

Present: Brian Heaslip, Terry Huffman, John Maloney, Claudia Brema, Jeff Piniak, Bonnie Johnston, Margaret Tanaszi, Arlene Lessard, Gary Hoyle, Stephanie Powell Baswick, Michelle Mason, Meghan Chamberlain

Regrets: Cheryl MacMillan, Councillor Eric Beauregard

Minutes:

Moved by: Terry Huffman

Seconded by: Margaret Tanaszi

To: Approve the minutes of the Board of Management from April 20, 2022.

Business Arising:

Stephanie Powell Baswick reported that the Touch a Truck event has been postponed until the fall.

Correspondence:

No report.

Council Report:

No report.

Curator's Report:

Michelle Mason reported that Isabella Favero has been hired on a Young Canada Works grant as a Heritage Outreach Coordinator. Also, that Darius Maddalena has been hired as a Heritage Assistant Research Interpreter.



The 'Through the Windowpane' invitations to participants have been mailed and the exhibit will debut on May 29, 2022 at Arabella's Pie Social and Historical Fair.

An application has been made to the Francophone Community Grants Program Community and Culture Stream to support the hiring of a coordinator that will connect with the Francophone Community through oral histories, a pop up exhibit and a film festival.

The Strategic Planning Session took place on May 4, 2022, and was very successful. The results of this session will be prepared and presented towards the end of the year.

The L.R. Wilson Heritage Research Archives will be closed from May 18 to May 28 for Elections Ontario.

Posters for both the annual Pie Social & Historical Fair and the Urban History Walking Tours are available for board members to disperse.

Lastly, there will be a perennial plant sale on May 29, 2022, between 12:00 to 4:00 p.m. headed by Margaret Tanaszi. Board members who may have extra plants are encouraged to donate them for the sale.

Auxiliary Report:

Bonnie Johnston reported that Auxiliary volunteers spent the morning of May 17, 2022, preparing biscuit mix for the re-opening of Arabella's Tea Room on June 1, 2022. Bonnie reports that the pricing of the tearoom has increased to \$7.00 to compensate the increase in ingredient prices.

Bonnie also reported that the annual Pie Social will be on May 29, 2022, for \$5.00 a person. There will be three reservation times available and Museum staff will be taking the reservations for the event.

Bonnie encourages fellow board members to suggest volunteering for the auxiliary to people who may be interested. Staff and summer students will be used to supplement low volunteer numbers throughout the summer.



Friends of Roselawn Report:

Arlene Lessard reported that after attending the Museum's Strategic Planning Session, the FORC reviewed their own core values and determine that they were as follows: The promotion of arts and culture within our community, and the restoration of the Roselawn Centre.

There will be a FORC general meeting on June 3, 2022, at 6:30 p.m. over Zoom.

On May 18, 2022, there will be an event celebrating International Museum Day at the Roselawn centre in which Bill Thomas will be honoured.

The Lens & Palette exhibit will launch on June 24, 2022, for FORC members and on June 25, 2022 for the public.

Lastly, on June 4, 2022, from 2:30 p.m. to 5:00 p.m. Bethel Community Centre will be hosting the Port Colborne Art Club's first art show. Tickets for the event are \$10.00 and anyone interested can contact Arlene.

Finance Committee:

Terry Huffman reported that the capital budget includes plans to re-paint the exterior of Arabella's Tearoom as well as repair the Hochelaga Lifeboat. Both capital projects are asserted a \$10,000 budget.

Membership Committee:

Claudia Brema reported that there are 313 members so far for 2022 and that the members reception was successful for membership sign ups.

Also, there will be a membership table set up for the Pie Social and Historical Fair on May 29, 2022.



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Building & Property Committee Report:

Brian Heaslip reported that the committee had a walk through of the grounds recently. The committee identified that the most focus will need to be placed on repairing both the William's House and Arabella's Tea Room. A prioritized list of findings, tasks, and pricings will be prepared before next month's board meeting.

Gary Hoyle commented that in addition to the two identified facilities it should also be a priority to have the drainage on the back lot assessed as well.

Programme Committee Report:

John Maloney reported that the Member's Reception on May 1, 2022, went well and that over 75 members were in attendance.

John also reported that on May 29, 2022, the annual Pie Social and Historical Fair will take place as well as the debut of the 'Through the Windowpane' exhibit.

Lastly, John informed the board that Friday tours will be returning and running from June to August. Urban History Walking Tours are scheduled for 10:00 a.m. and Museum tours are scheduled for 2:00 p.m.

Fundraising Report:

Claudia Brema reports that Lower Lakes Towing has pledged \$5000 to cover entrance fees for Canal Days. A banner will be made to recognize and thank them for their donation.

Claudia also reports that the Fundraising Committee will also be looking for a sponsor for the Canal Days lemonade stand. If the board has any suggestions for this \$250-\$500 donations, contact Claudia Brema.

Policy Report:

No report.



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Accession Committee Report:

No report.

Heritage Committee Report:

No report.

Director's Report:

Stephanie Powell Baswick reported that the Museum's 2021 Annual Report will be presented to Port Colborne City Council on May 24th by herself with both the Curator and Community Engagement Officer present.

Board members were provided a digital and physical copy of the 2021 Annual Report. Stephanie reviewed and reported highlights of the report to the board. Among those mentioned were the successes of collections management, fundraising, grants, donations, staff, and volunteers. Financial increases for staffing will be a prominent feature in the next 2023 budget.

Motion by Bonnie Johnston to approve of the 2021 Annual Report.

Seconded by Terry Huffman

Motion passed by all.

Lastly, there is an upcoming partnership with Maison de la Culture Francophone du Niagara. The non-for-profit will be holding a community networking event at Roselawn on June 18th for young Francophone & Indigenous peoples in Niagara.



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New Business:

Brian Heaslip suggests that the need for a larger facility and replacement of the maintenance shack be placed in the asks for the upcoming capital budget. Brian also suggests that the Building and Property Committee create a discussion with Museum staff to assess what is needed in terms of storage, programming space, etc. Once this is assessed the committee will report the findings back to the board.

Stephanie Powell Baswick added to the conversation that Susan Therrien, Director of Library Services, has also discussed creating a joint programming space on Arabella's Cultural Block. Stephanie suggests including Susan and her staff in this project and making this a partnership.

John Maloney supports this initiative and recommends the building still attain the style of the Museum heritage village.

Motion by Terry Huffman for the board to move forward in support of Brian Heaslip's proposal and the involvement of all forementioned parties.

Seconded by Gary Hoyle

Motion passed by all.

Stephanie Powell Baswick reports that she was contacted by a Matt Lupia, who wanted to seek approval to metal detect on the Museum grounds.

John Maloney proposes that he make a formal request to the Museum Board, and it be reviewed at the June meeting.

Motion to adjourn by Bonnie Johnston.