



Subject: 44th Annual Canal Days Festival Request for Road Closures, Parking Restrictions, and Patio Extensions

To: Council

From: Corporate Services Department

Report Number: 2022-139

Meeting Date: June 28, 2022

Recommendation:

That Corporate Services Department Report 2022-139 be received;

That the recommendations of Corporate Services Report 2022-139 be approved, and that Council approve all road closures and parking restrictions encompassed in this report;

That Canal Days be deemed as a municipally significant event for the purpose of applying for a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario (AGCO);

That Council has no objection to the proposed temporary extension of the liquor licensed areas from The Lock Wood Oven Pizza, The Port Colborne Legion, and the Canadian Corps Association;

That Staff be directed to confirm that all businesses that have patio extensions on municipal property file a certificate of insurance (COI) with no less than \$5,000,000 general and liquor liability naming the Corporation of the City of Port Colborne as additional insured, and listing the St. Lawrence Seaway Management Corporation, Her Majesty the Queen in Right of Canada, Transport Canada, as an additional insured in accordance with the City's Festivals & Events Insurance Requirements; and

That Council exempt the participants of the Canal Days Marine Heritage Festival from the Noise By-Law #4588/119/04 and not be required to apply for the variance in accordance with Section 4(3) Schedule 2(2).

Purpose:

The purpose of this report is to recommend road/parking closures for the 44th Annual Canal Days Marine Heritage Festival ("Canal Days"). The road closures will help manage vehicular traffic flow and allow for the safe passage of all pedestrian movement throughout the designated festival grounds for the duration of the Canal Days festival.

In addition, local restaurants are requesting endorsements and letters of non-objection to apply for a special occasion permit/liquor license/patio extension to the Alcohol Gaming Commission Ontario (AGCO) for Canal Days. These restaurants include the Port Colborne Legion, The Lock Wood Fired Pizza, and the Canadian Corps Association. The City of Port Colborne will also be requesting an extension to the City's license for the Patio on West and the Canal Days Concert Series at H.H. Knoll Lakeview Park.

Background:

Requests for municipal road/parking closures are generally approved by City Council. Council's past practice is to support its own community wide festivals and events by approving road/parking closures. Council has approved past liquor license and patio extension applications and letters of non-objection related to Canal Days.

Discussion:

Recreation staff are requesting Council to approve the closure of the streets listed below and parking restrictions for Canal Days. Prohibiting general vehicular traffic, restricting parking from the public, and limiting access to bicycles. This will allow the designated festival grounds to become a much safer and more conducive venue to host Canal Days. The only consideration to this road/parking closure/restriction will be the exemption of the following emergency services: Ambulance (EMS), police and fire department vehicles or any other vehicles required in the case of an emergency/service that may include public works, public utility, or authorized vehicles by permit only. Additionally, legislative requirements of the *Accessibility to Ontarians Disability Act* (AODA) apply to all festivals and events in Ontario and working service animals will be permitted on festival and event grounds during the 2022 Canal Days Marine Heritage Festival. These service animals must be clearly identified and be tethered.

Canal Days General Festival:

Staff requests that the following areas be closed/restricted to street parking and through traffic, for the setup of the Patio on West, beginning at 6:00 p.m. Thursday, July 28, 2022, and ending at 6:00 a.m. on Tuesday, August 2, 2022:

- West Street from the southern limit of Charlotte Street to the southern limit of Sugarloaf Street.

Staff requests that the following areas be closed/restricted to street parking and through traffic beginning at 4:00 a.m. Friday, July 29, 2022, and ending at 6:00 a.m. on Tuesday, August 2, 2022:

- West Street from the northern limit of Princess Street to the southern limit of Sugarloaf Street;
- Princess Street from the eastern limit of King Street to the eastern limit of West Street;
- Park Street from the eastern limit of King Street to the eastern limit of West Street;
- Charlotte Street from the eastern limit of King Street to the eastern limit of West Street;
- Kent Street from the eastern limit of King Street to the eastern limit of West Street;
- Victoria Street from the eastern limit of King Street to the eastern limit of West Street;
- Adelaide Street from the eastern limit of King Street to the eastern limit of West Street;
- Sugarloaf Street from the eastern limit of King Street to the eastern limit of West Street;
- Clarence Street from the eastern limit of King Street to the western limit of Welland Street;
- Municipal Parking Lot located west of King Street, east of Catharine Street and south of Princess Street.

In addition, the following areas be restricted to street parking beginning at 4:00 a.m. on Friday, July 29, 2022, and ending at 6:00 p.m. on Monday, August 2, 2022:

- North side of Kent Street between the western limit of Catharine Street and the eastern limit of Elm Street.
- The parking spaces on the west side of King Street from Sugarloaf Street to Charlotte Street;
- The two (2) parking spaces on both east and west sides of King Street, north of the Charlotte Street limit, be closed to parking to allow for the shuttle bus stops;
- The full length of Isabel Street;

Port Colborne Historical & Marine Museum Canal Days Events:

Staff also requests that the following areas be closed/restricted to through traffic and street parking beginning at 6:00 a.m. on Friday, July 29, 2022, and ending at 5:00 p.m. on Monday, August 1, 2022, for the purpose of hosting the Museum's Canal Days events:

- Princess Street from the western limit of King Street to the eastern limit of Catharine Street.

Canal Days Concert Series at H.H. Knoll Lakeview Park:

Staff also requests that the following areas be closed/restricted to through traffic and street parking beginning at 4:00 p.m. to 12:00 a.m. on Friday, July 29, Saturday, July 30, and Sunday, July 31, 2022, for the purpose of the Concert Series: (Appendix B)

- Steele Street from the southern limit of Steele Street at Sugarloaf Street;
- Steele Street from the eastern limit at Steele Street at Sugarloaf Street;
- Isabel Street from the southern limit of Isabel Street at Sugarloaf Street;
- Fielden Avenue from the northern limit of Fielden Avenue at Sugarloaf Street;
- Fielden Avenue from the southern limit at Sugarloaf Street;
- Lighthouse Lane from the southern limit at Sugarloaf Street;
- Elm Street from the southern limit of Elm Street at Sugarloaf;
- Elm Street from the western limit Elm Street at Sugarloaf;
- H.H. Knoll Lakeview Parking lot south of the H.H. Knoll Parkette to Fielden Avenue.

Staff also requests that the following areas be restricted to street parking beginning at 6:00 a.m. on Friday, July 29, 2022, and ending at 5:00 p.m. on Monday, August 1, 2022:

- Lockmaster Laneway, Schooner Laneway, Harbour Laneway, Breakwater Lane, Isabel Street, Lighthouse Lane, and Foghorn Laneway.

Patio Extensions

To enhance the festival on Clarence Street and West Street, local restaurants are requesting endorsements to apply for a special occasion permit to the AGCO for the Canal Days Marine Heritage Festival. These restaurants include Lock Wood Fired Pizza, The Port Colborne Legion, and The Canadian Corps Association. The City of Port Colborne will also be requesting an extension to the City's license for the Patio on West and the Concerts at H.H. Knoll Lakeview Park.

Recreation staff respectfully requests Council not object to the application letters for a Liquor License Extension. The applicants shall provide a Certificate of Insurance (COI) with no less than \$5,000,000 general liability naming the Corporation of the City of Port Colborne as additional insured, and listing the St. Lawrence Seaway Management Corporation, Her Majesty the Queen in Right of Canada, and Transport Canada, as additional insured parties in accordance with the Festivals & Events Insurance Requirements as listed in Appendix B.

In addition, the following conditions apply to Lock Wood Fired Pizza:

- a) That on July 29, July 30, and July 31, 2022, the selling and serving of alcoholic beverages to the said licensed outdoor area shall occur only between the hours of 11:00 a.m. and 11:00 p.m., and the outdoor area shall be cleared of patrons by 11:30 p.m. on July 29, July 30, July 31, 2022.
- b) That on Monday, August 1, 2022, the selling and serving of alcoholic beverages to the said outdoor area shall occur only between the hours of 11:00 a.m. and 5:00 p.m., and the outdoor area shall be cleared of patrons by 5:30 p.m. on August 1, 2022;
- e) That, notwithstanding clause a and b above, the occupancy of the said outdoor licensed area shall be open only when Clarence Street is closed in accordance with City by-law;
- f) That the applicant shall not block or occupy any street with equipment relating to the Canal Days festival & events or patio before 9:00 a.m. on Friday, July 29, 2022, and must have all equipment and supplies related to the patio extension cleared from the streets no later than 7:00 p.m. Monday, August 1, 2022;

Internal Consultations:

Fire and Emergency Services has no objections with the understanding that traffic flows will not be impeded on Clarence Street, west of King Street. The additional no parking will improve Fire Department access to the west street footprint and the concert series venue.

Public Works is requesting that West Street be closed from the south end of Charlotte Street to the south end of Sugarloaf Street to accommodate the set-up of the Patio on West.

Financial Implications:

The following road closures and parking restrictions will require staff-time to install and dismantle road barricades and no parking signage. Staff will be capturing this time to report back in a Canal Days debrief.

Public Engagement:

Recreation staff sent letters in April to the businesses directly affected by the road closures and West Street footprint. Follow-up letters will be sent out to the businesses and residents that are being affected by the road closures. The road closures will also be announced to the public on the City's website and social media platforms.

Strategic Plan Alignment:

The initiative contained within this report supports the following pillar(s) of the strategic plan:

- Service and Simplicity - Quality and Innovative Delivery of Customer Services
 - Attracting Business Investment and Tourists to Port Colborne
 - City-Wide Investments in Infrastructure and Recreational/Cultural Spaces
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Conclusion:

In conclusion, Recreation staff recommend that Council approve the road closures and parking restrictions recommended by staff in this report to manage vehicular traffic flow and allow for the safe passage of all pedestrian movement throughout the designated festival grounds for the duration of the 44th annual Canal Days Marine Heritage Festival.

Recreation staff also recommend that Council grant endorsement and letters of non-objection to the patio extension applicants for their permits to the AGCO.

Appendices:

- a. Canal Days West Street Site Plan
- b. Canal Days Concert Series Parking Restrictions
- c. Concert Series Road Closures

Respectfully submitted,

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Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.