



PORT COLBORNE

Subject: Library Annual Update and Strategic Plan Presentation

To: Council

From: Office of the Chief Administrative Officer

Report Number: 2022-206

Meeting Date: September 13, 2022

Recommendation:

That Port Colborne Public Library Report 2022-206 be received; and

That the Library's Annual Update and 2023-2027 Strategic Plan be received for information purposes.

Purpose:

This report is provided to Council to present an annual update of library services, and to present the Port Colborne Public Library's 2023-2027 Strategic Plan.

Background:

The Director in each department has been tasked with providing Council with a year-in-review update and a look ahead to the future. The Director of Library Services, on behalf of the Port Colborne Public Library Board, prepared the annual update which provides an overview of the activities, engagements, and accomplishments achieved by Library staff during 2021. The Director will also present the Board's 2023-2027 Strategic Plan which outlines the Library's strategic plans going forward.

Discussion:

The annual update is provided as a presentation attached as Appendix A. The 2023-2027 Port Colborne Public Library Strategic Plan is attached as Appendix B.

Internal Consultations:

Strategic planning support was provided by Scott Luey (CAO), Gary Long (Manager of Strategic Initiatives), and Greg Higginbotham (Tourism Coordinator).

Financial Implications:

There are no financial implications.

Public Engagement:

This report supports accountability and transparency. The Port Colborne Public Library ensures that Library Board agendas, minutes, policies, and publications are made available to the public; that Board meetings are advertised and attendance made available to the public; and, that the public is kept aware of library activities through its website, publications, signage, and social media.

Strategic Plan Alignment:

The Port Colborne Public Library Board conducted strategic planning on April 9, 2022 facilitated by Scott Luey, City CAO and Library CEO. The Board approved the updated strategic plan and aligned its six goals with those of the City of Port Colborne's strategic pillars.

The services and activities outlined in this report supports the following pillar(s) of the strategic plan:

- Service and Simplicity – Quality and Innovative Delivery of Customer Service
- City-Wide Investments in Infrastructure and Recreational/Cultural Spaces
- People: Supporting and Investing in Human Capital
- Governance: Communications, Engagement, and Decision-Making

Library Mission Statement:

The Port Colborne Public Library is committed to providing the services necessary to meet the needs of its user communities.

Library Vision Statement:

Empower. Enrich. Educate

Library Values:

- Professional, courteous service

- Community responsiveness
 - Life-long learning and literacy
 - Intellectual freedom
 - Operational efficiency and accountability
 - Innovation and tradition
 - Cooperation, respect and integrity
 - Barrier-free, fair and equitable access
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Conclusion:

The Port Colborne Public Library Annual Update and 2023-2027 Strategic Plan is presented for information purposes.

Appendices:

- a. Port Colborne Public Library Annual Update (2021/22)
- b. Port Colborne Public Library 2023-2027 Strategic Plan

Respectfully submitted,

Susan Therrien
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Report Approval:

All reports reviewed and approved by the Department Director and also the City Treasurer when relevant. Final review and approval by the Chief Administrative Officer.