



Port Colborne Historical & Marine  
**MUSEUM**  
*...more than a museum!*

The meeting of the Board of Management of the Port Colborne Historical and Marine Museum was held July 19, 2022, at 7:00 p.m. in the L.R. Wilson Heritage Research Archives.

Present: Brian Heaslip, Arlene Lessard, Jeff Piniak, Terry Huffman, Bonnie Johnston, Bonnie Schnieder, Margaret Tanaszi, Gary Hoyle, Cheryl MacMillan, Claudia Brema, Michelle Mason, Stephanie Powell Baswick, Meghan Chamberlain

Regrets: Councillor Eric Beauregard, John Maloney

Minutes:

Margaret Tanaszi reports a spelling correction on the last page of the June 21 meeting minutes.

Moved By: Cheryl MacMillan

Seconded By: Gary Hoyle

To: Approve the minutes of the Board of Management from June 21, 2022, with amendments made.

Business Arising:

No report.

Correspondence:

Meghan Chamberlain reported five separate pieces of correspondence received since the June 21, 2022, meeting. The first was received from Bruce Norman who congratulated Curator Michelle Mason and staff on the summer museum musings newsletter.

The next correspondence came from Suzanne Kavanaugh who expressed her appreciation that Arabella's Tea Room had re-opened for the 2022 season and anticipation for the Grand Old Christmas Festival.



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Following that there were two pieces of correspondence addressed to Archivist, Michelle Vosburgh. One came from the Archives Association of Ontario thanking her for her time volunteering over the 2021-2022 year and participation in the Conference Program Committee. The other piece of correspondence came from Becky Utz, who thanked Michelle for her presentation on WWI in Port Colborne to the Pelham Historical Society.

Lastly, a letter from Peter Cherwonogrodzky was presented to the Board of Management. In his correspondence Peter raises suggestions towards the Museum's official name, collaboration opportunities for Arabella's Tea Room with other Ontario based tearooms, and possible partnerships for the Museum Gift Shop with local historical groups, businesses, or artists. Stephanie Powell Baswick suggests that a letter from the Board of Management is sent to Peter updating him on a few of the projects currently in motion, Terry Huffman agrees.

**Council Report:**

No report.

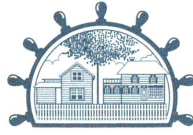
**Curator's Report:**

Michelle Mason reported that Amanda Emery has accepted a full-time position at the Port Colborne Public Library and provided her resignation to the Museum. The position of Registrar will be posted in August.

On June 24, Michelle Mason accompanied Mayor Steele to raise the Francophone flag in honour of St. Jean Baptiste Day.

On June 26, in celebration of St. John Baptiste Day Michelle Mason spoke to a crowd of approximately three hundred people at Club Richelieu in Welland. Michelle spoke about the Museum's partnership with La Maison de la Culture Francophone du Niagara and the upcoming francophone grant the Museum has applied for.

On June 27, Stephanie Powell Baswick joined Michelle at the unveiling of a new plaque on King St. produced by the Canadian Railroad Historical Association.



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Lastly, Michelle reported that both the 'Lens & Palette' exhibit at the Roselawn Centre and the Urban History Walking Tours are going well. Also the Archives Speaker Series is set to return Autumn 2022 and finally the Community Museum Operating Grant (CMOG) has been applied for.

**Auxiliary Report:**

Bonnie Johnston reported that the Auxiliary is grateful for summer students but are still looking for more volunteers. The Auxiliary are looking forward to Canal Days

**Friends of Roselawn Report:**

Arlene Lessard reported that the FORC recently honoured Bill Thomas at the Roselawn Centre in a ceremony that included Mayor Bill Steele presenting Thomas with a key to the city.

Arlene also reported that the 'Through the Windowpane' exhibit has been well received and will be moving to the Roselawn Centre grounds for July 29, 2022. In addition, the Hands on Heritage: Traditional Skills Workshop Series will also be taking part on the Roselawn Centre grounds this summer.

Lastly, the summer FORC newsletter is now available, and copies can be provided for anyone interested.

**Finance Committee:**

No report.

**Membership Committee:**

Claudia Brema reported that two new Life Patrons were honoured in the summer Museum Musings newsletter.





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**Building & Property Committee:**

Brian Heaslip reported that the roof of the pavilion has been re-shingled, the bay window on the William's house has been repaired, Arabella's Tea Room porch has been painted, the Hochelaga has been power washed, the Yvonne Dupre has new safety signage, the L.R. Wilson has new air conditioning cages.

Brian also reported that staff has contacted a contractor to fix the upstairs windows of Arabella's Tea Room, fences on the museum grounds have been patched and will be painted for Canal Days but a permanent replacement should be considered. Permanent repairs to the Hochelaga will be made after Canal Days.

Lastly, Brian announces to the Board that anyone interested can join their crew on Thursday afternoons.

**Programme Committee:**

Michelle Mason reported that Canal Days prep is going well, and Assistant Curator Tami Nail has recruited a lot of volunteers. Still needed are face painting volunteers, if any board members know any artists, please let Museum staff know.

**Fundraising Committee:**

Claudia Brema reported t-shirts sales are going very well at the Farmer's Market and Museum Gift Shop. A \$500.00 donation was received from Cheryl MacMillan to sponsor the Canal Days Lemonade and Snow Cones stands.

**Policy Committee:**

No report.



#### Accession Committee:

Terry Huffman reported that the committee met on June 22, 2022, and many items were accepted into the collection.

#### Heritage Committee:

No report.

#### Director's Report:

Stephanie Powell Baswick reported that the department of Museum & Culture applied to a new recovery COVID relief fund grant based on the 2019 fiscal year. Additionally, Stephanie is currently working with Human Resources and Curator Michelle Mason on the job description for Registrar so that it also includes the restoration of the Roselawn Centre. It will be proposed to council on August 9, 2022.

Also, there has been a proposal for a new gallery show at the Roselawn Centre featuring Doug Maracle and Phoenix Artists. The exhibit would feature both print and sculptures and it is possible for it to launch on the Autumn equinox.

Cheryl MacMillan motions to accept the Doug Maracle and Phoenix Artists exhibit.

Arlene Lessard seconds this motion.

Motion carried by all.

Stephanie followed her report by stating that Michelle Mason has been a great ambassador for the Museum over the last month and reported that she was also apart of the Canada Summer Games opening Ceremony.



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New Business:

Stephanie Powell Baswick seeks the Board's approval for the proposed 2023 Capital Budget so that it can be submitted to Council.

Motion by Brian Heaslip to approve the 2023 Capital Budget

Seconded by Terry Huffman

Motion carried by all.

Bonnie Johnston motions to adjourn.