

**City of Port Colborne**  
**Council Meeting Minutes**

**Date:** Tuesday, April 25, 2023  
**Time:** 6:30 pm  
**Location:** Council Chambers, 3rd Floor, City Hall  
66 Charlotte Street, Port Colborne

**Members Present:** M. Aquilina, Councillor  
M. Bagu, Councillor  
E. Beauregard, Councillor  
G. Bruno, Councillor  
F. Danch, Councillor  
D. Elliott, Councillor  
T. Hoyle, Councillor  
W. Steele, Mayor (presiding officer)

**Member(s) Absent:** R. Bodner, Councillor

**Staff Present:** C. Madden, Acting City Clerk  
B. Boles, Acting Chief Administrative Officer and Director of  
Corporate Services/Treasurer  
S. Lawson, Fire Chief  
S. Tufail, Acting Deputy Clerk (minutes)  
J. Colasurdo, Acting Director of Public Works

**1. Call to Order**

Mayor Steele called the meeting to order at 6:30 p.m.

**2. National Anthem**

**3. Land Acknowledgment**

**4. Proclamations**

**4.1 Operation Smile Canada - Longest Day of SMILES, June 19, 2023**

Gino Spada, Operation Smile Canada Ambassador, provided a presentation to Council with information regarding the Longest Day of Smiles.

Moved by Councillor M. Aquilina  
Seconded by Councillor E. Beauregard

That June 19, 2023 be proclaimed as "Operation Smile Canada - Longest Day of Smiles" in the City of Port Colborne.

Carried

#### **4.2 Doctors' Day, May 1, 2023**

Moved by Councillor M. Aquilina  
Seconded by Councillor E. Beauregard

That May 01, 2023 be proclaimed as "Doctor's Day" in the City of Port Colborne.

Carried

### **5. Adoption of Agenda**

Moved by Councillor M. Bagu  
Seconded by Councillor G. Bruno

That the agenda dated April 25, 2023 be confirmed, as circulated.

Carried

### **6. Disclosures of Interest**

#### **6.1 Councillor E. Beauregard - Memorandum from Councillor Aquilina - Motion Regarding Sherkston Shores Resort (Sun Communities) Restoration of Access to Residents of LOS 1R0**

The Councillor declared an indirect pecuniary interest as the owners of Sherkston Shores Resort are clients of his employer.

### **7. Approval of Minutes**

Moved by Councillor D. Elliott  
Seconded by Councillor E. Beauregard

- a. That the minutes of the Special Council Meeting (Closed Session) held on April 04, 2023, be approved as circulated.
- b. That the minutes of the Public Meeting held on April 04, 2023, be approved as circulated.
- c. That the minutes of the Regular Meeting of Council held on April 11, 2023, be approved as circulated.

Carried

**7.1 Special Council Meeting (Closed Session)-April 4, 2023**

**7.2 Public Meeting - April 04, 2023**

**7.3 Regular Meeting of Council-April 11, 2023**

**8. Staff Reports**

**9. Correspondence Items**

Moved by Councillor M. Aquilina

Seconded by Councillor T. Hoyle

That items 9.1 and 9.2 be received for information.

Carried

**9.1 City of Stratford - Use of Long-Term Care Funding to Support Community Care Services**

**9.2 Northumberland County Support for Association of Municipalities of Ontario's (AMO) Call to Action on Housing and Homelessness**

**10. Presentations**

**10.1 City of Port Colborne Corporate Services Department Update**

The City of Port Colborne's Corporate Services Department staff provided a presentation and responded to questions received from Council.

**10.2 Bryan Boles, Director of Corporate Services/Treasurer - Nickel Beach Update**

Bryan Boles, Director of Corporate Services/Treasurer, provided a presentation regarding a Nickel Beach Update and responded to questions received from Council.

**11. Delegations**

**12. Mayor's Report**

A copy of the Mayor's Report is attached.

**13. Regional Councillor's Report**

Regional Councillor Davies provided an update to City Council.

**14. Staff Remarks**

**14.1 Annual Earth Day Tree Giveaway (Colasurdo)**

The Acting Director of Public Works informed Council that in celebration of Earth Day, and in partnership with the Niagara Peninsula Conservation Authority (NPCA) and Sassafras Farms, 400 trees were given out to Port Colborne residents on Friday, April 21, 2023. He further expressed gratitude towards staff for their contributions towards a successful event.

**14.2 Vale Health and Wellness Centre-Rehabilitation Project (Colasurdo)**

The Acting Director of Public Works informed Council that the Vale Health and Wellness Centre Rehabilitation Project will begin on Monday May 1, 2023 and as a result the YMCA workout room will be closed from May 1-5 for all operating hours while the contractor completes repairs.

**14.3 Vale Health and Wellness Centre Cooling Towers (Colasurdo)**

The Acting Director of Public Works informed Council that the cooling towers for the Vale Health and Wellness Centre will be arriving in the near future and are scheduled to be installed by mid May.

**14.4 H.H. Knoll Lakeview Park-Pedestrian Bridge (Colasurdo)**

The Acting Director of Public Works informed Council that the repair design work for the pedestrian bridge at H.H. Knoll Lakeview Park has been completed and staff are currently awaiting quotations from qualified contractors to complete the work prior to May 24, 2023.

**14.5 H.H. Knoll Lakeview Park-Concrete Speed Cushion (Colasurdo)**

The Acting Director of Public Works informed Council that the entrance to H.H. Knoll Lakeview Park from Elm Street is closed due to the installation of a concrete speed cushion.

#### **14.6 Fishing in Port Colborne-Open House (Higginbotham)**

The Tourism Coordinator advised Council that the open house held on April 05, 2023 at the L.R. Wilson Heritage Research Archives Centre regarding the expansion of fishing opportunities in Port Colborne was well-attended and the feedback received will be incorporated in future workplans.

#### **14.7 2023 Cruise Season (Higginbotham)**

The Tourism Coordinator advised Council that the first cruise ship, Octantis-Viking Expeditions, will be arriving on April 29, 2023. He further stated that more details regarding the cruise ship initiative are available on the City's website.

#### **14.8 Lockview Park (Long)**

The Manager of Strategic Initiatives informed Council that the ownership issues are being addressed prior to the redevelopment of Lockview Park. He further stated any future redevelopment will include community engagement and a status report will be brought forward at a future Council meeting.

### **15. Councillors' Remarks**

#### **15.1 Port Colborne Public Library Sign (Danch)**

In response to Councillor Danch's request for the Public Library sign to be repaired, the Acting Director of Public Works confirmed that he would investigate.

#### **15.2 Fence off of King Street (Danch)**

In response to Councillor Danch's concern regarding a broken fence along the Friendship trail between King Street and H.H. Knoll Lakeview Park, the Acting Director of Public Works confirmed he would investigate this issue.

#### **15.3 Lock 8 Gateway Park-Pavilion (Danch)**

In response to Councillor Danch's request for an update, the Acting Director of Public Works advised that the building condition assessment revealed that the pavilion at the Lock 8 Gateway Park was unsafe and as a result, was fenced off. He further advised that possible solutions are being explored in regards to the repairs.

**15.4 Algoport Skate Park (Danch)**

In response to Councillor Danch's request for maintenance to be conducted at the Algoport Skate Park, the Acting Director of Public Works confirmed that he would investigate.

**15.5 Thank you (Bruno)**

Councillor Bruno expressed appreciation towards Public Works staff for completing ditching and storm-sewer work at Merritt Parkway and Coronation Drive.

**15.6 Meadow Heights Subdivision Construction (Bruno)**

In response to Councillor Bruno's request for a clean up of the hillside entrance within the Meadow Heights subdivision construction site, the Acting Director of Public Works confirmed that he would investigate.

**15.7 Noise Complaint (Bruno)**

Councillor Bruno advised that there have been complaints of loud music within construction areas. The Fire Chief confirmed that he would investigate.

**15.8 Neff Street (Bruno)**

In response to Councillor Bruno's inquiry, the Manager of Water/Wastewater confirmed that there were no reports of leaks or breaks during the replacement and installation of the waterline along Neff Street.

**15.9 Speed Radar Signs on Elm Street and Victoria Street (Bagu)**

Councillor Bagu expressed appreciation towards Public Works staff for installing speed radar signs on Elm Street and Victoria Street.

**15.10 Grass Cutting (Bagu)**

Councillor Bagu expressed appreciation towards staff for cutting grass within public parks.

**15.11 Speed Cushions on Marina Drive (Bagu)**

In response to Councillor Bagu's requests for installation of speed cushions on Marina Drive, the Acting Director of Public Works confirmed that he would investigate.

**15.12 Association of Municipalities of Ontario-Asset Management Event (Aquilina)**

Councillor Aquilina informed Council that she attended an asset management event on April 24, 2023 that was hosted by the Association of Municipalities of Ontario (AMO). Councillor Aquilina further stated that she received an informative document which will be shared with Council to encourage conversation regarding asset management.

**15.13 Bethel Community Centre-Happy Hearts Daycare & Forest School (Aquilina)**

Councillor Aquilina provided details regarding the Bob Ross painting and dog training courses offered by Happy Hearts Daycare & Forest School at the Bethel Community Centre.

**15.14 Sherkston Community Centre (Aquilina)**

Councillor Aquilina provided details regarding the Yard and Bake Sale event hosted by the Sherkston Community Centre on Saturday, April 29, 2023.

**15.15 Garbage Receptacles (Aquilina)**

In response to Councillor Aquilina's inquiry regarding the garbage receptacles at Vimy Road and Cedar Bay Road, the Acting Director of Public Works confirmed that he would investigate and provide an explanation to the residents within the area.

**16. Consideration of Items Requiring Separate Discussion**

**16.1 Electric Vehicle Charging Station – Installation for Public Use, 2023-78**

Moved by Councillor G. Bruno  
Seconded by Councillor M. Bagu

That Public Works Department Report 2023-78 be received; and

That City Council authorize the Chief Administrative Officer and Director of Public Works to negotiate and execute an agreement with FLO Services Inc. consistent with the financial implications as outlined in this report, and for a period of up to ten years.

Carried

## **16.2 Communities in Bloom, 2023-74**

Moved by Councillor M. Bagu

Seconded by Councillor D. Elliott

That Office of the Chief Administrative Officer Report 2023-74 be received; and

That Council approve the City of Port Colborne's participation in the 2024 Ontario Provincial Edition of Communities in Bloom.

Carried

## **16.3 Disaster Mitigation and Adaptation Fund – Application to Improve the Resiliency of the City's Storm Sewer System to Seiche Flooding, 2023-39**

The Acting Director of Public Works, the Manager of Water/Wastewater and the Director of Corporate Services/Treasurer provided a presentation and responded to questions received from Council.

Moved by Councillor G. Bruno

Seconded by Councillor D. Elliott

That Public Works Department Report 2023-39 be received; and

That Council direct the Director of Public Works to apply to the Disaster Mitigation and Adaptation Fund (DMAF) for projects to improve the resiliency of the City's storm sewer system to seiche flooding.

Carried

## **17. Motions**

### **17.1 Memorandum from Councillor Aquilina - Motion Regarding Sherkston Shores Resort (Sun Communities) Restoration of Access to Residents of L0S 1R0**

Councillor E. Beauregard declared a conflict on this item. (The Councillor declared an indirect pecuniary interest as the owners of Sherkston Shores Resort are clients of his employer.)

Moved by Councillor M. Aquilina

Seconded by Councillor D. Elliott



That the Chief Administrative Officer be directed to bring forward a report at the May 9, 2023 Council meeting regarding the options for LOS 1R0 residents' access to Sherkston Shores.

Carried

**18. Notice of Motions**

**19. Minutes of Boards & Committees**

Moved by Councillor M. Aquilina

Seconded by Councillor E. Beauregard

That items 19.1 and 19.2 be approved, as presented.

Carried

**19.1 Port Colborne Public Library Board Minutes - March 1, 2023**

**19.2 Port Colborne Historical & Marine Museum Board of Management Minutes - March 21, 2023**

**20. By-laws**

Moved by Councillor D. Elliott

Seconded by Councillor G. Bruno

That item 20.1 be enacted and passed.

Carried

**20.1 By-law to Adopt, Ratify and Confirm the Proceedings of the Council of The Corporation of the City of Port Colborne**

**21. Confidential Items**

Moved by Councillor T. Hoyle

Seconded by Councillor F. Danch

That Council do now proceed into closed session in order to address items 21.1 to 21.5.

Carried

- 21.1 Minutes of the closed session portion of the February 28, 2023 Council Meeting**
- 21.2 Minutes of the closed session portion of the March 28, 2023 Council Meeting**
- 21.3 Minutes of the closed session portion of the April 4, 2023 Council Meeting**
- 21.4 Chief Administrative Office Report 2023-76, A Proposed or Pending Acquisition or Disposition of Land By The Municipality or Local Board**
- 21.5 Corporate Services Department - Human Resources Verbal Report, Performance Review and Goals of the Chief Administrative Officer, personal matters about an identifiable individual, including municipal or local board employee**

**22. Procedural Motions**

Moved by Councillor T. Hoyle

Seconded by Councillor F. Danch

That the rules of procedure set out in Section 20.1 of the Procedural By-law be waived to allow the meeting to extend past 11 p.m.

Carried

**23. Information items**

**24. Adjournment**

Council moved into Closed Session at approximately 11:03 p.m.

Council reconvened into Open Session at approximately 11:39 p.m.

Mayor Steele adjourned the meeting at approximately 11:40 p.m.

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William C. Steele, Mayor

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Charlotte Madden, Acting City Clerk