

**City of Port Colborne**  
**Environmental Advisory Committee Meeting Minutes**

**Date:** Wednesday, March 8, 2023  
**Time:** 6:00 pm  
**Location:** Engineering and Operations Centre, Committee Room  
1 Killaly St West, Port Colborne

**Members Present:** R. Waines  
J. Hellinga  
T. Doan  
G. McKibbon  
T. Lamb  
K. Klauck

**Staff Present:** M. Lannan, Staff Liaison  
M. Bagu, Councillor  
T. Hoyle, Councillor  
K. Royer, NPCA Representative

**Others Present:** Interested citizens.

**1. Call to Order**

The Chair called the meeting to order at 6 p.m.

**2. Adoption of the Agenda**

Moved By Trent Doan  
Seconded By Tim Lamb

That the agenda dated March 8, 2023, be accepted as circulated.

Carried

**3. Disclosures of Interest**

Nil.

**4. Approval of Minutes**

Moved By Trent Doan  
Seconded By Tim Lamb

That the minutes of January 11, 2023, be accepted as written.

Carried

## **5. Staff Updates**

Mae Lannan, Climate Change Coordinator, provided the following update:

### **Urban Forest Management Plan**

The timeline for the By-law review was moved to be completed during task 2 of the project. This was done at the suggestion of the consultant, as the management plan and the By-law are more closely related than the inventory and the Bylaw.

While task 2 was outlined as provisional in the RFP, the By-law review remained a non-provisional item. This review is currently taking place along with the management plan.

The cash allowance for the By-law review, outlined in the RFP, was determined by City Staff based on similar projects.

The management plan is being created with key Staff members to ensure that specific functional land uses are considered.

The committee provided comments on the Criteria and Indicators activity, and SWOT (strengths, weaknesses, opportunities, and threats) analysis.

Comments are provided as an attachment, and to be provided to Williams and Associates as background information for the urban forest management plan.

The committee was provided information regarding next steps for the urban forest management plan project.

The Chair asked for volunteers to form a small study group, to review information produced by the project consultants, and report back to the committee and staff.

Tim Lamb, Katherine Klauck, and George McKibbon will form the study group.

Moved By Trent Doan  
Seconded By Katherine Klauck

That the considerations from 2019 Environmental Advisory Committee the Boulevard Tree and By-law review be adopted by the committee.

Carried

**6. Order of Business**

The subcommittee for work plan 1 will begin to meet, and follow this plan until further direction.

The committee reviewed the Niagara Climate Change Action Network (NCCAN): Niagara Climate Projections Report and provided comments on the document.

Mae Lannan, Climate Change Coordinator, will bring comments regarding variance amongst climate models back to the NCCAN.

Moved By Tim Lamb

Seconded By Ryan Waines

That the Committee, and relevant subcommittees, will proceed with the two work plans in draft form, until further direction has been given by the Clerks office.

Carried

**7. New Business**

Mae to circulate the NPCA Public Advisory Recruitment email to Committee Members.

Mae to circulate Trees on the Landscape information, which Kerry will provide.

**8. Adjournment**

The Chair adjourned the meeting at approximately 7:47 p.m.

The next EAC meeting will be on Wednesday May 10th at 6 p.m.

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Chair

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Staff Liaison