

**City of Port Colborne**  
**Environmental Advisory Committee Meeting Minutes**

**Date:** Wednesday, July 12, 2023  
**Time:** 6:00 pm  
**Location:** Engineering and Operations Centre, Committee Room  
1 Killaly St West, Port Colborne

**Members Present:** J. Hellinga  
T. Doan  
G. McKibbon  
N. Gieger  
T. Lamb

**Member(s) Absent:** R. Waines  
K. Klauck

**Staff Present:** M. Lannan, Staff Liaison  
M. Bagu, Councillor  
T. Hoyle, Councillor

**Others Present:** Cassandra Banting, City of Port Colborne

**1. Call to Order**

The Chair called the meeting to order at 6:02 p.m.

**2. Adoption of the Agenda**

Moved By Jack Hellinga  
Seconded By Trent Doan

That the agenda dated July 12, 2023, be accepted as circulated.

Carried

**3. Disclosures of Interest**

Nil.

#### **4. Approval of Minutes**

##### **4.1 Regular Environmental Advisory Committee Meeting-May 10, 2023**

Moved By Tim Lamb

Seconded By Jack Hellinga

That the minutes of May 10, 2023, be accepted as written.

Carried

#### **5. Staff Updates**

##### **5.1 UFMP Update**

Staff provided an update to the committee on the Urban Forestry Management Plan Project. Staff inquired about the committee's preference for reviewing the Urban Forestry Management Plan. The committee asked that Staff circulate the document as soon as possible to the committee. Additionally, volunteers put themselves forward to form a tentative working group, volunteers included Tim Lamb, Katherine Klauck, and George McKibbon.

##### **5.2 Terms of Reference**

Staff reviewed the mandate and conflict of interest process included in the new terms of reference for the committee. Staff responded to questions from committee members.

#### **6. Order of Business**

##### **6.1 Disaster Mitigation and Adaptation Fund**

Cassandra Banting, the City's Environmental Compliance Manager, provided an update on the City's work regarding stormwater, groundwater, inflow and infiltration, and the interrelations amongst them. The committee requested the opportunity to provide feedback on these projects.

##### **6.2 Strategic Plan**

The committee requested that staff provide clarification on the new Strategic Plan's sustainable and Resilient Infrastructure measures at the next committee meeting.

##### **6.3 Office of the Environmental Commissioners**

Moved By Norbert Gieger  
Seconded By Jack Hellinga

That the summary on the Office of the Environmental Commissioners The State of the Environment in Ontario, 2022

Office of the Auditor General of Ontario report May 2023, prepared by George McKibbin, be circulated to Council, Planning, and Public Works, to be received for information.

Carried

#### **6.4 Electric Vehicle Charging Stations**

The committee discussed the City's current electric vehicle charging station strategy, and potential options for the future.

#### **7. New Business**

Nil.

#### **8. Adjournment**

The Chair adjourned the meeting at approximately 7:40 p.m.

The next EAC meeting will be on Wednesday September 13, 2023 at 6 p.m.

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Chair

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Staff Liaison