

City of Port Colborne Heritage Committee Meeting Minutes

Date: Monday, June 19, 2023
Time: 6:00 pm
Location: City Hall Committee Room 3, 66
Charlotte Street. Port Colborne ON

Members Present: Gary Hoyle
John Maloney
Bonnie Schneider
Luke Brazeau
Cheryl MacMillan

Staff Present: Chris Roome, Planner
Michelle Vosburgh, Archivist

1. Call to Order

2. Election of a Vice Chair

Member Schneider nominated Member Hoyle as Vice Chair.
Seconded by the Chair.

Carried: 4-0

3. Disclosures of Interest

Nil.

4. New Business

1) PoCo Beautiful Presentation

The presenters were not present for the presentation.

The Chair provided a brief overview of the Poco Beautiful Presentation.

The Chair proposed that the presentation be postponed as the speaker was not present.

Member Beauregard proposed that the presentation be given to the Board, rather than the Heritage Sub-committee.

Member Schneider added that the committee is too new and does not have the time to invest in this project.

Ms. Vosburgh questioned if this project would be a Niagara-wide project.

No answers were provided as the speaker was not present.

Member Beauregard proposed that initial feedback should be provided ahead of time so that answers can be provided when the presentation is given.

5. Staff Updates

1) Heritage Flyer Update

Member Maloney arrived at 6:15.

The Chair noted that the flyer could be clearer at the bottom.

Member MacMillan requested that the information be accessible, in the event that a resident cannot attend the meeting.

Member Beauregard mentioned that the meeting could be livestreamed.

Member Beauregard inquired about the possibility of adding an info graphic and requested to change the contact information to say 'Planner'.

Member Maloney proposed to give the Chair delegated authority to make the final decision on the flyer.

Seconded by Member Hoyle.

Carried: 5-0.

Ms. Vosburgh recommended adding a deadline to request information.

Member Beauregard recommended that the flyer should be sent out twice.

The Chair motioned to mail out flyers with deadlines of September 15th, with a second letter being sent out on September 15th with a deadline of October 13th.

Seconded by Member Schneider.

Carried: 5-0

6. Minutes

The Chair summarized the minutes from the June Committee Meeting.

Motion: Member Hoyle

Seconded: The Chair

Carried 5-0

7. Adjournment

The meeting was adjourned at approximately 7:00pm.