



City of Port Colborne Library

For the Nine Months Ending September 30, 2023

	YTD Sep ACTUAL	2023 BUDGET	VARIANCE	VAR %
Revenue				
Donations	\$5,271.52	\$4,600.00	\$671.52	14.60%
Rentals	460.00	300.00	160.00	53.33%
Other Revenue	84.65		84.65	0.00%
Fees	5,972.43	2,900.00	3,072.43	105.95%
Grants - Other	2,352.00		2,352.00	0.00%
Grant - Provincial		38,300.00	-38,300.00	(100.00%)
Sales	2,694.65		2,694.65	0.00%
Total Revenue	16,835.25	46,100.00	-29,264.75	(63.48%)
Expense				
Personnel Expense				
Salaries and Wages - Full Time	302,933.86	442,300.00	-139,366.14	(31.51%)
Salaries and Wages - Part Time	44,060.71	68,400.00	-24,339.29	(35.58%)
Overtime Pay	89.47		89.47	0.00%
Employee Benefits	128,140.99	192,300.00	-64,159.01	(33.36%)
Subtotal Personnel Expense	475,225.03	703,000.00	-227,774.97	(32.40%)
Operating Expense				
Association/Membership Fees	1,300.00	1,500.00	-200.00	(13.33%)
Library Collection	48,289.09	71,300.00	-23,010.91	(32.27%)
Comm and Public Relations		500.00	-500.00	(100.00%)
Computer Software	476.11	1,000.00	-523.89	(52.39%)
Contract Services	2,146.94	3,500.00	-1,353.06	(38.66%)
Equipment - Purchase	4,971.12	6,000.00	-1,028.88	(17.15%)
Hospitality Expense	394.11	500.00	-105.89	(21.18%)
Office Supplies	1,852.37	3,000.00	-1,147.63	(38.25%)
Postage & Courier	295.66	700.00	-404.34	(57.76%)
Program Supplies	3,808.14	3,000.00	808.14	26.94%
Protective & Uniform Clothing		1,200.00	-1,200.00	(100.00%)
Staff Training & Development	6,502.17	7,000.00	-497.83	(7.11%)
SME - Audit and Actuary	7,682.88	12,800.00	-5,117.12	(39.98%)
Telephone/Internet	12,240.37	16,660.00	-4,419.63	(26.53%)
Travel	76.32	2,600.00	-2,523.68	(97.06%)
Subtotal Operating Expense	90,035.28	131,260.00	-41,224.72	(31.41%)
Total Expense	565,260.31	834,260.00	-268,999.69	(32.24%)
Surplus/(Deficit) Before Allocation	-548,425.06	-788,160.00	239,734.94	(30.42%)
Surplus/(Deficit) After Allocation	-548,425.06	-788,160.00	239,734.94	(30.42%)
Transfer to/ (from) Reserves		-39,500.00	39,500.00	(100.00%)
Transfer Between Funds		-748,660.00	748,660.00	(100.00%)
Total Transfer		-788,160.00	788,160.00	(100.00%)
Surplus / (Deficit)	(\$548,425.06)		(\$548,425.06)	0.00%